

# Mentorship Contract Form



{ *Due Date: FEB. 14, 2020* }

## Student Information

BOO#: \_\_\_\_\_

\_\_\_\_\_  
Semester/Year

\_\_\_\_\_  
Name (Last, First, M.I.)

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

I understand that it is my responsibility to contact my mentor and attend at least 3 sessions throughout the semester. If I am unable to meet face-to-face, I may contact my mentor through email. I will notify my mentor about my academic progress and prior to withdrawing from any courses.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## Mentor Information

\_\_\_\_\_  
Name (Last, First)

\_\_\_\_\_  
Job Title/Organization

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

I will make a commitment to meet with my mentee at least 3 times throughout the semester. If there are scheduling conflicts, I understand it is permissible to contact my mentee via email or phone. I understand that the mentoring relationship is geared towards helping my mentee to succeed academically. Therefore, our meetings will focus on topics related to academics, students' progress, guidance, and career exploration. I also understand that our meetings and interactions will be confidential.

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date

# Mentorship Report Form



{ *Due Date: APRIL 03, 2020* }

Student Name: \_\_\_\_\_ BOO#: \_\_\_\_\_

**(Please PRINT clearly)**

Date: \_\_\_\_\_  
Time: Fr: \_\_\_\_\_ To: \_\_\_\_\_ Total Mins/Hrs: \_\_\_\_\_  
Meeting Type: \_\_\_\_\_ Visit \_\_\_\_\_ Email \_\_\_\_\_  
Notes/Comments: \_\_\_\_\_  
\_\_\_\_\_

**(Please PRINT clearly)**

Date: \_\_\_\_\_  
Time: Fr: \_\_\_\_\_ To: \_\_\_\_\_ Total Mins/Hrs: \_\_\_\_\_  
Meeting Type: \_\_\_\_\_ Visit \_\_\_\_\_ Email \_\_\_\_\_  
Notes/Comments: \_\_\_\_\_  
\_\_\_\_\_

**(Please PRINT clearly)**

Date: \_\_\_\_\_  
Time: Fr: \_\_\_\_\_ To: \_\_\_\_\_ Total Mins/Hrs: \_\_\_\_\_  
Meeting Type: \_\_\_\_\_ Visit \_\_\_\_\_ Email \_\_\_\_\_  
Notes/Comments: \_\_\_\_\_  
\_\_\_\_\_

I verify that I have completed 3 sessions with my mentee and the above documentation is accurate.

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date