

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Resolution GCC 2-2025**

**ASSIGNMENT OF SECURITY ROLES FOR  
USDA RUS TELECOMMUNICATIONS GRANT**

**WHEREAS**, Guam Community College (“GCC” or “College”) has been awarded a grant under the United States Department of Agriculture (USDA) Rural Utilities Service (RUS) Distance Learning and Telemedicine Loan and Grant Program (DLT); and

**WHEREAS**, as a Telecommunications Program grant recipient, GCC is required to use USDA’s Online Application Intake System for Telecommunications Programs to submit reports, and in order for GCC to gain access to this system, certain roles would have to be assigned; and

**WHEREAS**, the College is required to assign a Representative-Signature-Certifier security role, namely the President/CEO of the College who shall be responsible for providing signatures, authorizing certifications, entering/updating applications, submitting applications for consideration, and assigning access to new users in USDA’s Online Application Intake System for Telecommunications Programs; and

**WHEREAS**, if application(s) are awarded under these Programs, the Representative-Signature-Certifier security role on behalf of the College, shall also be responsible for authorizing certifications, entering/updating compliance reports, submitting compliance reports, and assigning access to new users in USDA’s Online Financial Reporting and Compliance System; and

**WHEREAS**, the College is also required to submit an Authorized Representative Request (ARR) for an Administrator security role, namely the GCC Vice President of Finance and Administration who shall be responsible for assigning access to new users and entering/updating application(s) in USDA’s Online Application Intake System for Telecommunications Programs.

**WHEREAS**, if applications are awarded under these Programs, the Administrator security role on behalf of the College, shall also be responsible for assigning access to new users and entering/updating compliance reports in USDA’s Online Financial Reporting and Compliance System; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Guam Community College Board of Trustees hereby appoints the President of Guam Community College as the assigned Representative-Signature-Certifier; and the Vice President of Finance & Administration of Guam Community College as the assigned Administrator, and are duly authorized to execute all documents pertaining to the United States Department of Agriculture (USDA) Rural Utilities Service (RUS) Distance Learning and Telemedicine Loan and Grant Program (DLT) under their assigned roles herein; and

**Page 2: GCC Board of Trustees Resolution GCC 2-2025 - Assignment of Security Roles for USDA RUS Telecommunications Grant**

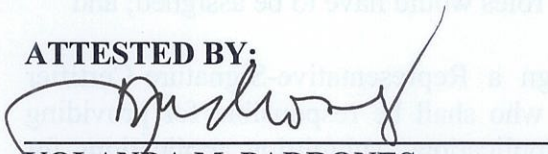
**BE IT FURTHER RESOLVED**, that the Representative-Signature-Certifier and Administrators for the Corporation shall comply fully with all security procedures and policies of the Online Application Intake System for Telecommunications Programs and USDA's Online Financial Reporting and Compliance System.

**ADOPTED** the 7th day of February 2025.



**CARLO M. LEON GUERRERO**  
Chairperson

**ATTESTED BY:**



**YOLANDA M. PADRONES**  
Secretary