

Drugs and Alcohol Abuse Prevention Program (DAAPP)

Meeting Minutes

March 24, 2022

Present: John Payne - *Accommodative Services, Program Specialist*
Apolline San Nicolas – *Human Resources, Chief HR Officer*
Anthony Roberto - *Assessment & Counseling, Associate Professor*
Kimberly Bautista - *Accommodative Services, Admin Aide*
Deborah Ellen, Ed.D. - *Education, Assistant Professor*
Abegail Aguilar - *Health Services Center, LPN*

Next meeting: TBA, TBA, Google Meet

1. Old Business

No questions or concerns over last meeting minutes.

2. Discussion

- Mr. Payne and Kimberly are working together with Angela to upload DAAPP minutes and other pertinent information in the GCC portal to comply in the poor areas we were cited for.
- Online Resources for Students and Employees
 - What steps can we take to put online videos/resources regarding health risks of drug and alcohol use for both students and employees to access and where we can document that they have seen them?
 - MIS needs to be involved.
 - To make this a part of the registration process, we need to consult with Ava and Marlena and to also include Dr. Gina so that she can bring this up to management.
 - For employees, this can be included in the Employee Portal the same way we have for Sexual Harassment Prevention Program with EduRisk in which is already a part of the onboarding process.
- Video/Online Resources
 - Currently in EduRisk, there are two topics geared towards Students: Alcohol: Know Your Limits and Opioids: What You Need to Know.
 - We need a more comprehensive video that discusses marijuana, pills, alcohol and other drugs.
 - Which program can budget for this if a training has cost?

- Mr. Tony stated he saw a brief video on drugs and alcohol on the University of Hawaii website. He will look more into this.
- Nurses will research on the CDC website and/or other accredited medical sites for videos that we can use that are free.
- In-person Presentations
 - If we are able to obtain free videos from the Federal Government and/or an insurance provider, we can require it as an online process to be a student or an employee. This will minimize the need for in-person presentations by the nurses. However, there will still be occasional presentations during events held in the MPA such as student/employee orientations, the college assembly, and/or the convocation. Estimating 2 to 3 at the most presentations per semester.
 - The presentation should also have a portion where it's tailored and more specific to Guam and GCC vs. something that is broad such as from the mainland.
- Outside Resources
 - Lighthouse and TOHGE are always open to share their experiences.
 - A suggestion can be inquiring if they are willing to record a video, which will be a part of the in-person presentation.
 - Dr. Ellen will reach out to them.
- On Campus Support Group
 - Though we can refer employees and students to Guam Behavioral, Oasis or Lighthouse, we still have the responsibility under Federal law to have our own type of program on campus.
- Surveys/Data
 - Dr. Ellen will work on this.
 - Results will be used to justify what we are trying to do.
- Student Representatives
 - Check with Maria and Katarina Hernandez.
 - Check for other students from Human Services or Education.
- Recommendations
 - Need for a Main Office for DAAPP.
 - Will this function under Student Services, the Nurse's Office or the Environmental Health Office?

- This needs to be discussed with the TSS Dean and Associate Dean to make that determination.
- Employees will be referred to the HR office.
 - EAP.
- Need for a Full-Time DAAPP coordinator.
 - There is a need for someone on campus that will have DAAPP as their specific role and would facilitate the DAAPP.
 - This will be also discussed with TSS Dean and Associate Dean.

3. Announcements

- ASIST training will be held at the MPA on April 5 and 6, 2022.
- 28th Annual GAST Assistive Technology Conference on 4/29/22
 - The Annual Fair will be held at Agana Shopping Center

Respectfully submitted by:

Abegail Q. Aguilar, LPN