



PERSONAL INFORMATION

Legal Name: _____
Last First Middle

***SSN / TIN:** _____ **Date of Birth:** _____
Month / Day / Year

Legal Gender: Male Female
Gender Designation (Optional): Transgender Man Transgender Woman Genderfluid / Genderqueer

Mailing Address: _____
PO Box or Home Delivery Address City State Zip Code

Home Address: _____
Street Name, House or Apt City State Zip Code

Phone: _____ **Email Address:** _____

EMERGENCY CONTACT INFORMATION (MANDATORY)

Contact 1

Name: _____ Relationship: _____

Contact Number: _____ Alternate Number: _____

Contact 2

Name: _____ Relationship: _____

Contact Number: _____ Alternate Number: _____

PLEASE COMPLETE THE FOLLOWING QUESTIONS

Military Status (Choose One):

- Active Duty
- Reserve
- Veteran
- Not Applicable

Marital Status (Choose One):

- Single
- Single Parent
- Married
- Divorced
- Separated

- Are you receiving public assistance? Yes No
- Do you require accommodations? Yes No
- Is English the primary language spoken at home? Yes No*

*If NO, what is the primary language spoken? _____

Ethnic Origin

- American Indian or Alaska Native
- Black or African American
- Chamorro
- Chinese
- Chuukese
- Filipino
- Hispanic or Latino
- Japanese
- Korean
- Kosrean
- Palauan
- Ponapean
- Vietnamese
- White, Non-Hispanic
- Yapese
- Other: _____

Citizenship Status

- US Citizen
- CNMI Citizen
- Permanent Resident Alien
- 1-20 / Foreign Student / F-1 Visa
- Other Non-Immigrant Alien
- FSM Citizen
- Marshallese Citizen
- Palauan Citizen

Residency

I am a legal resident of (Your legal residence is your voting residence): _____
State / Territory / Country

SCHOOL INFORMATION

High school graduated from or last attended:

Name of School: _____ Year Graduated: _____

Highest Level of Education Completed (Please Check One):

- | | | |
|--|--|--|
| <input type="checkbox"/> None | <input type="checkbox"/> Some College | <input type="checkbox"/> 4 Year College |
| <input type="checkbox"/> High School Equivalency | <input type="checkbox"/> Technical / Certificate | <input type="checkbox"/> Graduate / Professional |
| <input type="checkbox"/> High School Diploma | <input type="checkbox"/> AA / AS Degree | |

Student Type:

Did at least one of your parents graduate from a 4-Year College? Yes No

- First Time College Student – this is your first time attending any type of college
- Returning GCC Student – you have attended GCC in the past and have taken college classes
- Transfer Student – you have attended college before, but not at GCC

PROGRAM INFORMATION:

I am applying for admission as a declared student in the following program:

A. UNDECLARED

- Undeclared (Please be advised that Undeclared Students are NOT ELIGIBLE to utilize Federal Financial Aid and do not require the submission of high school or college transcripts unless a program of study is to be declared).

DECLARED

The following programs will require you to submit one of the following documents. Please note ONLY OFFICIAL COPIES will be accepted. Diplomas are not considered official documents.

Proof of High School Graduation or Equivalent. Submit an OFFICIAL TRANSCRIPT from an accredited and Department of Education recognized high school, or acceptable evidence of comparable academic achievement; e.g., satisfactory score on General Educational Development (GED[®]) or HiSET[®] tests.

Official College transcript(s) with either the conferral of an AA / AS / BA / BS or at least 45 successfully completed postsecondary credit hours.

B. Bachelor of Science Degree

- Career and Technical Education (Additional documentation is required for admission into this program)

C. Associate of Arts Degree

- Culinary Arts Education Liberal Studies

D. Associate of Science Degrees

- | | |
|--|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Foodservice Management |
| <input type="checkbox"/> Automotive Service Tech – General Service Technician | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Automotive Service Tech – Master Service Technician | <input type="checkbox"/> International Hotel Management |
| <input type="checkbox"/> Civil Engineering Technology | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Computer Networking | <input type="checkbox"/> Medical Assisting |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Office Technology |
| <input type="checkbox"/> Computer Science 2+2 UOG Transfer Track | <input type="checkbox"/> Practical Nursing |
| <input type="checkbox"/> Criminal Justice – Administration of Criminal Justice | <input type="checkbox"/> Pre-Architectural Drafting |
| <input type="checkbox"/> Criminal Justice – Law Enforcement Administration | <input type="checkbox"/> Supervision & Management |
| <input type="checkbox"/> Criminal Justice – Forensic Lab Technician | <input type="checkbox"/> Surveying Technology |
| <input type="checkbox"/> Criminal Justice – Forensic Computer Examiner | <input type="checkbox"/> Tourism & Travel Management |
| <input type="checkbox"/> Early Childhood Education | <input type="checkbox"/> Visual Communications |

E. Certificate Programs

- | | |
|--|---|
| <input type="checkbox"/> Automotive Service Tech:
General Service Technician | <input type="checkbox"/> Criminal Justice:
Law Enforcement Administration |
| <input type="checkbox"/> Automotive Service Tech:
Master Service Technician | <input type="checkbox"/> Criminal Justice:
Marine & Terrestrial Conservation Enforcement |
| <input type="checkbox"/> Automotive Service Tech:
Hybrid Electric Vehicle Technician | <input type="checkbox"/> Early Childhood Education |
| <input type="checkbox"/> Computer Aided Design & Drafting | <input type="checkbox"/> Early Childhood Education
Child Development Associate (CDA) Track |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Education |
| <input type="checkbox"/> Construction Technology: Carpentry | <input type="checkbox"/> Environmental Technician |
| <input type="checkbox"/> Construction Technology: Electricity | <input type="checkbox"/> Family Services |
| <input type="checkbox"/> Construction Technology:
Heating Ventilation Air-Conditioning (HVAC) | <input type="checkbox"/> Medical Assisting |
| <input type="checkbox"/> Construction Technology: Masonry | <input type="checkbox"/> Medium/Heavy Truck Diesel Technology |
| <input type="checkbox"/> Construction Technology: Plumbing | <input type="checkbox"/> Office Technology |
| <input type="checkbox"/> Construction Technology: Reinforcing Metal Worker | <input type="checkbox"/> Sign Language Interpreting |
| <input type="checkbox"/> Construction Technology: Welding | <input type="checkbox"/> Supervision & Management |
| | <input type="checkbox"/> Surveying Technology |

PROGRAM DECLARATION ELIGIBILITY

Submission of official transcripts are required; diplomas will not be accepted.

My request to declare into a program of study is met by the following:

High School Graduate

Name of High School: _____ Graduation Date: _____

Maiden Name (If applicable): _____

High School Equivalent (GED® or HiSet®)

Completed either AA / AS / BA or BS degree*

Name of College or University: _____

Graduation Date: _____

Earned at least 45 semester hours with a cumulative GPA of 2.0 or higher*

Transcripts will be received from:

Name of College or University: _____

Name of College or University: _____

Name of College or University: _____

Failure to provide all transcripts will result in the denial of admissions into a program of study.
Official transcripts can be mailed or emailed to:

**GUAM COMMUNITY COLLEGE
ADMISSIONS & REGISTRATION OFFICE
P.O. BOX 23069 G.M.F.
Barrigada, Guam 96921-0307**

gcc.registrar@guamcc.edu

I certify that the statements made in this form are true and correct. I understand that any false information found to have been willfully given by me herein or in any supporting document may be cause for denial of admissions or immediate dismissal from Guam Community College.

Student Signature: _____ **Date:** _____

ADMISSIONS & REGISTRATION USE ONLY

Admissibility into a program has been determined via the following:

High School Transcripts High School Equivalency Transcripts College/ University Transcripts

Admissions Decision: **Accepted** **Denied***

***Reason for Denial:** _____



ELECTRONIC DELIVERY & SIGNATURE CONSENT FORM

Admissions & Records | Phone : (671) 735-5531 | Email: gcc.registrar@guamcc.edu

STUDENT INFORMATION	
STUDENT NAME:	STUDENT ID# BOO

Consent for Electronic Delivery & Signature

Federal regulation states that before accepting and processing electronic applications for admissions, the Guam Community College (GCC or "the College") may ask you to confirm the information you reported on your application and other documentation required for enrollment. By signing this form electronically, you are agreeing to the terms and conditions stated herein.

Consent to Electronic Delivery

By selecting the "I Accept" button, you specifically agree to receive, obtain, and/or submit any and all GCC documents and information electronically. These documents and information will be collectively known as "Electronic Communications," and will include, but not be limited to, any and all current and future required notices and/or disclosures concerning eligibility for acceptance, as well as qualification for Federal Title IV, Guam, and/or institutional financial aid, as well as such documents, statements, data, records and other communications regarding your Financial Aid Award. You are acknowledging that you are able to use GCC Student email and are able to retain Electronic Communications by printing and/or downloading and saving this Agreement and any other agreements, Electronic Communications, documents, or records that are signed using your E-Signature. You accept Electronic Communications provided via email as reasonable and proper notice for the purpose of fulfilling any and all rules and regulations, and agree that such Electronic Communications fully satisfy any requirement that communications be provided to you in writing or in a form that you may keep.

Consent to Electronic Signature

In an attempt to expedite the verification process, Guam Community College, Office of Admissions and Records asks that students selected for verification complete MyGCC Online form and sign it electronically, thus replacing the handwritten form and wet signatures. The new process will require all documents to be sent through the student's GCC email account. The student acknowledges that all correspondence to/from the College must be through the student's GCC email account.

Consent to Electronic Signature Agreement

By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this Agreement. By selecting "I Accept" using any device, means or action, you consent to the legally binding terms and conditions of this Agreement. You further agree that your signature on this document (hereafter referred to as your "E-Signature") is as valid as if you signed the document in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature, and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature or any resulting agreement between you and GCC Office of Admissions and Records. You are also confirming that you are the student authorized to enter into this Agreement. You further agree that each use of your GCC email equates to your E-Signature and constitutes your agreement to be bound by the terms and conditions of these Disclosures and Agreement, as they exist on the date of your E-Signature on this form.

Definitions

- Electronic means technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.
- Electronic Signature means an electronic symbol or process attached to, or logically associated with, a record and used by a person with the intent to sign the record.
- Student File means the paper and/or electronic record pertaining to the student, including but not limited to the verification worksheet and all documents used to determine the student's eligibility for financial aid.
- System means a data processing or student information system used to create, store, sign, retrieve and/or manage the documents or records that constitute the student file.
- System Rules mean rules that apply to all participants using a particular system. For example, such rules might cover issues relating to access rights, distribution of system risk, sending and receiving electronic documents, intellectual property rights, and remedies for breach of system rules.

Paper version of Electronic Communication

You acknowledge and agree that you may request a paper version of the verification worksheet or other documents by printing or saving a copy and by contacting your Office of Student Financial Aid.

Revocation of electronic delivery

You have the right to withdraw your consent to submit communications via GCC email at any time. You acknowledge that you are aware this action may delay the process of reviewing your file. If you wish to withdraw your consent, you will contact the Office of Admissions and Records.



ELECTRONIC DELIVERY & SIGNATURE CONSENT FORM

Valid email address and use of MC email system

Your current valid GCC email address is required for you to receive communication from GCC, Office of Admissions and Records. It is your responsibility to check your GCC email regularly for Electronic Communications and updates. You will be deemed to have received an electronic communication from the College when the communication is sent to you.

Hardware, software and operating system

You are responsible for installation, maintenance, and operation of your computer, browser and software. GCC is not responsible for errors or failures due to any malfunction of your computer, browser or software. GCC is also not responsible for computer viruses or related problems associated with use of an online system. Your signature indicates that you have access to the Internet, an email account capable of receiving communication from the College, and Adobe Reader. You must also have the necessary minimum hardware, software, and operating systems, as well as access to one of the following web browsers capable of supporting 128 bit SSL encrypted communications:

- Internet Explorer version 7.0 or higher
- Firefox version 3.0 or higher
- Chrome 14.0 or higher
- Safari 5.0 or higher

Violations

- A. It is a violation of this provision for an individual to sign/e-sign a College transaction on behalf of another individual, unless he or she has been granted specific, written and legal authority to do so by that individual or by a court of competent jurisdiction.
- B. Individuals shall report any suspected fraudulent activities related to electronic signatures immediately to the Guam Community College, Office of Admissions and Records.
- C. Students and/or parents who falsify electronic signatures or otherwise violate this regulation are subject to disciplinary action under the Student Code of Conduct and criminal prosecution under applicable Federal Title IV and State laws.

By signing below

We recommend that you print a copy of this Agreement for future reference

At the end of this document, you will be asked to provide an electronic signature. Students and their parents/legal guardians and/or spouse are urged to carefully read the terms and conditions of this Agreement. Please keep all records relating to this Agreement and print or make an electronic copy of the Terms and Conditions.

I understand and agree to each and all of the Terms and Conditions in this Guam Community College Financial Aid Consent for Use of Electronic Signature Agreement. My electronic signature is legally binding. Please check the appropriate box and provide your signature.

I Accept

I Decline

PRINTED FULL NAME

SIGNATURE
(MUST BE SIGNED IN INK)

DATE

DISCLAIMER

Because of the nature of federal, state, and institutional guidelines affecting financial aid programs, the information contained in this website is subject to change. The GCC, Office of Admissions and Records as a service to our users, provides the information and external links on this site. The GCC, Office of Admissions and Records does not routinely screen, approve, review, or endorse the content, products, or services that may be offered on external websites. In no event shall, the GCC, Office of Admissions and Records, the College's employees, agents or representatives be responsible or liable, either personally or in their official capacity, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with the use of or reliance on any such content, goods, or services available on or through any such site or resource.

Application for Admission & Electronic Signature Consent Form MUST be emailed with a Government-Issued ID.