

**GUAM COMMUNITY COLLEGE FOUNDATION
Board of Governors Meeting of May 9, 2013
GCC President's Conference Room**

MINUTES

The GCC Foundation Board of Governors meeting of May 9, 2013, was called to order at approximately 12:14 p.m., by Vice Chairperson Mr. Gerard A. Cruz. The meeting was held in the President's Office Conference Room, Guam Community College Student Services & Administration Building.

I. CALL TO ORDER

1. Roll Call

Members Present: Mr. Gerard A. Cruz; Mr. James J. Martinez; Mr. Eduardo R. Ilaos; Mr. Eloy Lizama; Ms. Josephine L. Mariano; Ms. Carline Bukikosa; Ms. Deborah C. Belanger; Dr. Mary A.Y. Okada, President.

Not in attendance: Ms. Lorraine Okada (non-attendance due to an emergency); Ms. Annmarie T. Muna (off-island); Ms. Gina Y. Ramos (schedule conflict).

Others in attendance: Dr. Ray Somera, Vice President, Academic Affairs Division; Ms. Carmen K. Santos, Vice President, Finance & Administration.

2. Recital of Mission Statement. Board members recited the Mission Statement: *The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

II. APPROVAL OF MINUTES - Meeting of December 18, 2012.

MOTION

IT WAS MOVED BY MR. JAMES MARTINEZ, SECONDED BY MR. EDUARDO ILAOS, THAT THE BOARD APPROVE THE MEETING MINUTES OF DECEMBER 18, 2012, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

III. COMMUNICATIONS – None

IV. REPORTS

President's Report, CIP Projects Update and Other Activities. The President reported the following:

-The GCC Foundation Board of Governors and Board of Trustees will continue to receive GCC press releases via their email addresses.

-Members are invited to the GCC Graduation on Friday, May 17, 2013 at the UOG Fieldhouse beginning at 6pm.

-\$1.6 Million appropriation has been received to date.

-No money is being received from the MDF. Senators to find out why MDF is not being received.

-A Guam Legislature Bill is being introduced requesting \$2 Million for funding under the Tourist Attraction Fund for the College's apprenticeship program. This Bill is intended to provide relief to GCC and not replace MDF for continued support of its apprenticeship program and contractual services.

-College has requested Governor to release the 15% set aside.

-Currently, the College is using the NAF for capital improvement projects. Current fiscal projects under CIP have been approved. Legal counsel is reviewing some documents pertaining to upgrade of facilities.

-A&E design for Building 100 is being completed to support USDA \$6 Million loan. Closing for this loan is still pending. Once loan is closed, funds will be received.

Other activities: President Okada also reported:

-September 14, 2013 is the Foundation Golf Tournament. Committee chairperson is Mr. Greg Manglona and Ms. Donna Cruz is the co-chair for the golf tournament.

- Booklets will not be utilized as advertisement for this year's golf tournament. Idea is to continuously advertise on the website with sponsor logos changing on the screen.
- This year's gala event will be held on October 26, 2013. Currently working the Sandcastle and the culinary students who won the national culinary contest. Idea is to use the winning menu. Options are to also use the Father Duenas Phoenix center as a venue for the dinner. The theme will be "Student Diversity and Student Success."
- Entertainment will be students from different nationality performing. Consider Mr. Felix Sablan, former BOT member to perform comedy act. This will not be a talent contest but focused on student diversity-barriers to school and not just because of an individual's nationality. The College's talent club could also be tapped to be involved.
- Distinguished alumnus is still being determined.
- There are several summer courses being offered including the summer bridge program.
- GCC was awarded a grant from the Citi Foundation.
- The U.S. Department of Transportation awarded the college a grant for middle school students to be introduced into a career with transportation as a summer program.
- The College is currently working with DUAL enrollment with private schools, mainly with Father Duenas. DODEA and St. Johns schools are also interested. All schools are invited to get DUAL enrollment. This is a national invitation.
- The American Association of Community Colleges (AACC) 50 plus grant is happening at the College.
- TakeCare recently donated \$100,000 to the College.
- Working with GFD on a grant to provide proboard for firefighters.
- A Guam Legislative Bill was recently introduced regarding GCC's procurement authority that is being met with some resistance, especially from some attorneys.
- There is currently communication with DFS Guam to work out a partnership program with students.
- The College's Mission Statement is up for review. Comments are open for all until September 11, 2013. This will be an update in conjunction with the Institutional Strategic Master Plan.
- College has received 12 years of clean audit.
- There is another request for a Naming Opportunity with First Hawaiian Bank for another room.
- T-shirts for the participation in the GCC relay for life event will use a new "Tradesman" logo. Other activities for this event such as fundraising are ongoing.
- May 11, 2013, is the first GCC Annual picnic at Ypao Beach. There will be fun activities beginning at 9am until 2pm, including entertainment by a live band and a seafood kelaguen contest. Children and families are welcome. All are encouraged to use their GCC t-shirt.
- A donor has approached the President to donate a Talofofu property to GCC for a joint used partnership. The President has seen the property.
- Dean Reilly Ridgell will retire on June 30, 2013. Dr. Juan Flores will be the incoming Dean.
- Dr. Leon Richards will be the guest speaker for the GCC graduation on May 17, 2013 at the UOG Fieldhouse. Dr. Richards will provide a presentation regarding internationalization on May 16, 2013 in the Student Center Training Room 5108. FBOG members are invited to attend.
- Dennis Santo Tomas is in the process of establishing a Veteran's office at the College, including a Veteran's outreach services website.
- There are discussions with Senators for a prepaid college. The idea is to purchase tuition via the GCC Foundation to give to a student who can use this when the student is ready to attend GCC. Could be a 529 plan. The prepaid college tuition will be at the current tuition rate to be managed by the Foundation. Still working on details.

Investment Reports & Updates.

Mr. Jason Miyashita from Morgan Stanley reported as follows:

- Provided copies of report to the Board and an investment performance summary as of March 31, 2013 showing the market ended at approximately \$8.2 Million.

The Composite Performance Analysis showed as of March 31, 2013 at \$8.5 Million.

-The Board was provided with a letter from Mr. Daniel Roland and Mr. Jason Miyashita from Morgan Stanley regarding GCC Foundation Endowment Fund recommendations.

- #1 recommendation is to review and update the Investment Policy Statement to an expected rate of return from 8.6% to 6.6%, which was approved by the GCC Investment Committee (IC).
- #2 recommendation is to select a non-U.S. fixed income (bonds) investment manager, which was approved by the GCC Investment Committee.
- #3 recommendation to possibly replace Newgate Capital with PIMCO Commodity Real Return Manager.
- #4 recommendation to possibly replace Cambiar Investors. Decision to hold off on this recommendation.
- #5 recommendation is to possibly add other investments managers. One of the recommendations was Atalanta Sosnoff Large Cap Core. Mr. Miyashita was to provide additional options to the GCC Investment Committee.

A motion was then made as follows:

MOTION

IT WAS MOVED BY MR. JAMES MARTINEZ, SECONDED BY MS. JOSEPHINE MARIANO, THAT THE BOARD APPROVE THE #1 AND #2 RECOMMENDATIONS FROM MORGAN STANLEY LETTER OF APRIL 12, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

MOTION

IT WAS MOVED BY MS. JOSEPHINE MARIANO, SECONDED BY MR. EDUARDO ILAO, THAT THE BOARD APPROVE TO REPLACE NEWGATE CAPITAL WITH PIMCO COMMODITY REAL RETURN MANAGER AS RECOMMENDED FROM MORGAN STANLEY LETTER OF APRIL 12, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

Gift-giving Campaign Sub-Committee Reports: Capital & Major Giving (Lori Okada); Annual Giving & Events (Annmarie Muna); Planned Giving (Gerry Cruz) ; Scholarships & Endowments (Gina Ramos); and Communications (James Martinez)

The President further reported:

- Dean to put together as a search engine from EBSCO for a \$5,000 per year contract for the next 5 years.
- Foundation scholarship applicants are currently being reviewed as next recipients.

V. UNFINISHED BUSINESS

1. Construction Projects Updates: The President reported that Building 200 renovation will hold a groundbreaking ceremony in a couple of weeks. This building will be a 2-storey structure. Building 100 A&E design is currently being worked on.

VI. NEW BUSINESS.

1. **CASE trip, San Francisco.** Council for Advancement and Support of Education (CASE) conference was held in San Francisco, California on March 1-3, 2013. Ms. Josephine Mariano, Ms. Carline Bukikosa and President Okada provided trip reports to the Board. The President will prepare the actions items and activities.
2. **Morgan Stanley Investment – recommendations.** As previously discussed and motions made.

VII. NEXT QUARTERLY MEETING. *July 24, 2013*

VIII. ANNOUNCEMENTS. None at this time.

IX. ADJOURNMENT.

MOTION

IT WAS MOVED BY MR. EDUARDO ILAO, SECONDED BY MS. CARLINE BUKIKOA, THAT THE BOARD ADJOURN THE MEETING OF MAY 9, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

There being no further discussion, the meeting of May 9, 2013 adjourned at approximately 1:15 p.m.

Submitted by:

Bertha M. Guerrero

BERTHA M. GUERRERO
Recording Secretary

OCT 30 2013

Approved by:

Lorraine S. Okada
LORRAINE S. OKADA
Chairperson

OCT 30 2013