

**GUAM COMMUNITY COLLEGE FOUNDATION
Board of Governors Meeting of August 21, 2010
GCC President's Conference Room**

MINUTES

The GCC Foundation Board of Governors meeting of August 21, 2010 was called to order at 9:50 a.m., by Chairperson Ms. Lorraine S. Okada. The meeting was held in the President's Office Conference Room, Guam Community College Student Services & Administration Building.

I. CALL TO ORDER

1. Roll Call

Members Present: Ms. Lorraine Okada, Chairperson, Ms. Josephine L. Mariano, Treasurer, Ms. Mr. Eloy Lizama (via teleconference), Gina Y. Ramos, Mr. Eduardo R. Ilaos.

Not in attendance: Mr. Gerard A. Cruz (schedule conflict), Mr. James J. Martinez (schedule conflict), Ms. Annmarie Muna, (schedule conflict), Mr. Joseph B. Leon Guerrero (off island).

Others in attendance: Dr. Mary A.Y. Okada, President, Dr. Ray Somera, Vice President, Academic Affairs Division, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations.

2. Recital of Mission Statement

Board members recited the Mission Statement: *The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

II. APPROVAL OF MINUTES - Meeting of July 2, 2010

MOTION

IT WAS MOVED BY MS. JOSEPHINE L. MARIANO, SECONDED BY MR. EDUARDO R. ILAOS, THAT THE BOARD APPROVES THE MEETING MINUTES OF JULY 2, 2010, SUBJECT TO CORRECTIONS. MOTION CARRIES. (Voting: 5 ayes, 0 nays)

At this time, due to the essence of time, with the concurrence of the Board, item #6 under New Business was moved up on the agenda.

VI. NEW BUSINESS

1. Fiscal Year 2011 Budget Request for the Office of the Development & Alumni Relations

A copy of the budget request was provided in the packet. President Okada noted that the budget represents Personnel Services which covers salaries & benefits associated with the Assistant Director, one program specialist and one part-time support staff; Travel/Transportation will allow the Assistant Director to travel and attend the Sungard Higher Education Summit scheduled for March 2011, and provides local mileage reimbursement; Contractual Services includes professional membership, advertisements for various events organized by the Development & Alumni Office, GCC Foundation Scholarships, etc. The budget also provides for Supplies & Materials and Miscellaneous.

The projected revenue for FY2011 is estimated at \$336,500, which will be derived from projects such as the Annual Giving, Naming Opportunities, Workplace Giving Campaign, Par Excellence Golf Tournament, etc. Ms. Reyes highlighted that for fiscal year 2010 the revenue generated as of date is approximately \$200,000 plus.

Discussions took place on having the scholarship recipients take an active role and be involved in upcoming GCC events, such as the upcoming Golf Tournament, and that scholarship testimonial be considered and be used as media blitz to promote GCC's upcoming "Gifts of Education" event in December. A suggestion was made to amend the scholarship criteria to include community service.

MOTION

IT WAS MOVED BY MR. EDUARDO R. ILAO, SECONDED BY MS. JOSEPHINE L. MARIANO, THAT THE BOARD APPROVES THE FISCAL YEAR 2011 BUDGET REQUEST FOR THE OFFICE OF DEVELOPMENT & ALUMNI RELATIONS. MOTION CARRIES. (Voting 5 ayes, 0 nays)

- 2. Proposed Board Resolution: Funding Request to authorize & support the Anthony A. Leon Guerrero Allied Health Center Equipment purchase and Room Signage – \$70,000**

President Okada requests the Board's consideration to authorize the use of the funds received from the naming opportunities to purchase the required multimedia equipment and signage for the Anthony A. Leon Guerrero Allied Health Center. Further, that the authorized amount is not to exceed \$70,000 to fund the purchase of the equipment and signage.

MOTION

IT WAS MOVED BY MS. JOSEPHINE L. MARIANO, SECONDED BY MS. GINA Y. RAMOS, THAT THE BOARD APPROVES AND AUTHORIZES THE USE OF FUNDS, NOT TO EXCEED \$70,000, TO PURCHASE THE MULTIMEDIA EQUIPMENT AND SIGNAGE FOR THE "ANTHONY A. LEON GUERRERO ALLIED HEALTH CENTER." MOTION CARRIES. (Voting: 5 ayes, 0 nays). (A copy of the Board Resolution is attached.)

3. Proposed Board Resolution: Funding Request to support the design of the Foundation Building Renovation – \$351,845.30

President Okada apprized the Board that the college submitted to the U.S. Department of Education a request to reprogram leftover ARRA money for the Learning Resources Center to redesign and modernize the current Foundation Building to include a concrete roof. Therefore, at this time, she requested the Board's consideration to fund the amount of \$351,845.30 to support the design of the GCC Foundation Building renovation. She explained that because of the reprogramming of funds, the college has a contingency built into all ARRA funded projects. She explained that if there is excess ARRA funding, then the whole amount authorized by the Board will not be used.

MOTION

IT WAS MOVED BY MS. JOSEPHINE L. MARIANO, SECONDED BY MS. GINA Y. RAMOS, THAT THE BOARD APPROVES THE AMOUNT OF \$351,845.30 TO SUPPORT THE DESIGN OF THE FOUNDATION BUILDING RENOVATION. MOTION CARRIES. (Voting: 5 ayes, 0 nays) (A copy of the resolution is attached.)

At this time, President Okada shared that the college is moving forward with our ARRA projects. The Learning Resource Center is about 48% complete and is still on schedule to be completed by the first week of November 2010. It is anticipated that the Ribbon Cutting Ceremony will be held either on December 10 or 17 primarily because the U.S. Department of Interior Secretary is expected to be on Island during this time.

In addition, the President noted that she submitted to the Guam Energy Office a request for an additional \$2 million worth of renewable energy funding. The three major components highlighted by the President include, 1) solar powered parking lots for the entire campus, 2) covered walkways for domed-shaped photovoltaic systems, and 3) a big solar compacter and recycling unit. Though the total amount for all our projects is about \$5.2 million, the request was only for \$2 million. The three components listed above are shovel ready projects. Further, because we already have \$1.286 million Memorandum of Agreement (MOA) with the Guam Energy Office, the additional \$2 million will be an amendment to the current MOA as opposed to a new MOA.

Representatives from the U.S.EPA office will be on campus next week to see first hand the progress of our projects and our part in fulfilling the activities as required and stipulated in the MOA.

At this time, Ms. Lolita Reyes happily shared that Shell Guam made a donation of \$3,000 two weeks ago. Mr. Eloy Lizama also noted that the transition from Shell to its new owner IPE has been completed and looks forward to continuing working with the College.

VII. NEXT QUARTERLY MEETING - October 27, 2010, GCC President's Conference Room. Time to be determined.

VIII. ANNOUNCEMENTS - None.

IX. ADJOURNMENT


There being no further discussion, the meeting of August 21, 2010 adjourned at approximately 9:25 a.m.

Submitted by:



LOURDES V. BAUTISTA
Recording Secretary

Approved by:



OCT 27 2010

LORRAINE S. OKADA
Chairperson

Attachments:

1. Board Resolution GCCF-1-2010: Funding Request to authorize & support the Anthony A. Leon Guerrero Allied Health Center Equipment purchase and Room Signage – \$70,000
2. Board Resolution GCCF-2-2010: Funding Request to support the design of the Foundation Building Renovation – \$351,845.30

Guam Community College
Foundation Board of Governors

Anthony A. Leon Guerrero Allied Health Center

WHEREAS, the Guam Community College Foundation has promoted the donation from various organizations to the Guam Community College, and

WHEREAS, the Guam Community College has received generous donations to support the new Anthony A. Leon Guerrero Allied Health Center lecture halls and classrooms, and

WHEREAS, the donations from Lourdes A. Leon Guerrero and the family of Shigeru & Dorothy Okada for the naming for the two lecture halls have been received and accepted, and

WHEREAS, the college expects to collect a total of \$175,000 over a five-year period for the naming opportunities for the lecture halls, and

WHEREAS, the college would like to procure multimedia equipment and signage for the lecture halls and classrooms, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors authorizes the use of the funds received from the naming opportunities to purchase the required multimedia equipment and signage for the Anthony A. Leon Guerrero Allied Health Center.

BE IT FURTHER RESOLVED, that the Guam Community College Foundation Board of Governors authorizes the sum, not to exceed \$70,000 to fund the purchase of the equipment and signage.

Adopted: August 21, 2010

Resolution Number: GCCF 1-2010

**GUAM COMMUNITY COLLEGE
Foundation Board of Governors**

**FUNDING REQUEST TO SUPPORT
DESIGN OF FOUNDATION BUILDING RENOVATION**

WHEREAS, the Foundation building, currently serving as the Learning Resource Center was constructed in the 1980's, and

WHEREAS, campus master plan (2005-2010) includes an extension to the Learning Resource Center, and

WHEREAS, the college secured the funding requirements for the construction of the Learning Resource Center extension; and

WHEREAS, the college has received federal grant funding through the Asian American and Native American Pacific Islander Serving Institutions and a low interest American Recovery and Reinvestment Act USDA loan to support funding for the Learning Resource Center extension, and

WHEREAS, the college has an opportunity to reprogram funding to support the modernization and renovation of the existing Foundation building, and

WHEREAS, the Foundation building has been deteriorating over the past several years creating some maintenance requirements beyond economical repair, and

WHEREAS, the GCC Foundation Board on several occasions has expressed an interest in supporting worthwhile projects; and

NOW, THEREFORE, BE IT RESOLVED, that the GCC Foundation Board of Governors supports the amount of \$351,845.30 to support the design of the GCC Foundation Building renovation.

Adopted: August 21, 2010

Resolution: GCCF 2-2010