

**GUAM COMMUNITY COLLEGE FOUNDATION**  
**Board of Governors Meeting of October 30, 2013**  
**GCC President's Conference Room**

**MINUTES**

The GCC Foundation Board of Governors meeting of October 30, 2013, was called to order at approximately 12:14 p.m., by Vice Chairperson Mr. Gerard A. Cruz. The meeting was held in the President's Office Conference Room, Guam Community College Student Services & Administration Building.

**I. CALL TO ORDER**

**1. Roll Call**

**Members Present:** Mr. Gerard A. Cruz; Mr. James J. Martinez; Ms. Josephine L. Mariano; Mr. Eduardo R. Ilao; Mr. Eloy Lizama; Ms. Carline Bukikosa; Dr. Mary A.Y. Okada, President.

**Not in attendance:** Ms. Lorraine Okada (off-island); Ms. Annmarie T. Muna (off-island); Ms. Gina Y. Ramos (schedule conflict); Ms. Deborah C. Belanger (due to emergency).

**Others in attendance:** Dr. Ray Somera, Vice President, Academic Affairs Division; Ms. Carmen K. Santos, Vice President, Finance & Administration; Ms. Bonnie Datuin, Program Specialist, Development & Alumni Relations.

**2. Recital of Mission Statement.** Board members recited the Mission Statement: *The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

**II. APPROVAL OF MINUTES - Meeting of May 9, 2013.**

**MOTION**

**IT WAS MOVED BY MR. JAMES MARTINEZ, SECONDED BY MR. EDUARDO ILAO, THAT THE BOARD APPROVE THE MEETING MINUTES OF MAY 9, 2013, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

**III. COMMUNICATIONS – None**

**IV. REPORTS**

**President's Report, CIP Projects Update and Other Activities.** The President reported the following:

-College received for FY2013 \$12,503,514.34 from the General fund, with 6% reserve not released.

-100% received from the LPN/Vocational Guidance fund, with 6% reserve also not released

-\$1,195,985 received from the Manpower Development Fund, with an anticipated overage of approximately \$300,000. Waiting for adjustment by DOA on this to go through.

-\$20,531 was received from the TAF ProStart Competition, still has a 15% reserve.

-Additional TAF supplemental appropriation of \$1.5 Million-approximately \$500,000 was received earlier this month but the \$1 Million balance is still due.

-As for FY2014, no funding has been received to date.

Other activities: President Okada also reported:

-College was recognized in the "Military Times Best for Vets: Career and Technical Colleges 2014 List."

-College also continues to expand its services to Veterans. Mentors are Veterans, Mr. Troy Lizama and Mr. Dennis Santo Tomas. Approximately 278 Veterans returning to Guam from Afghanistan will be unemployed; however, the College is working with other agencies to provide services for possible employment after some short-term training.

-Joint Educational Tri-Board meeting became a working session due to technicalities with public notice. A follow-up meeting is scheduled January 2014.

- Education initiative includes programs for ages K through 16.

- There is a reporting requirement in the current budget law. Data required of graduates such as area graduated, where currently employed, and their salary levels two (2) years after leaving the institution. The College will work with Guam DOE and UOG.
- There are some adjustments that will affect PELL grants and this will be monitored. Part of the Higher Education Act.
- Planning on a Student Success Center on campus.
- Working on date for education summit.

-GCC BOT approved the latest building project, a GCC Maintenance and Wellness Center.

-During the recent Leadership dinner, updates to the GCC Mission Statement and Institutional Strategic Master Plan (ISMP) were brought up.

- A meeting was attended in Thailand with Dr. Ray, Mr. Norman Aguilar, and the President with representatives from the Dusit College and Dusit International. Dusit International will be setting up sometime on Guam, providing an opportunity for students on-island.

-The American Culinary Federation recently conducted a site visit with the campus culinary kitchen. A draft report for will be issued soon.

**Investment Reports & Updates.** Mr. Jason Miyashita from Morgan Stanley provided the Board with a Portfolio Review with an update as of October 29, 2013. Copies were provided as part of the Board's meeting packet. He also informed the Board that the GCC Foundation Investment Committee also had a meeting last week.

**Gift-giving Campaign Sub-Committee Reports:** Capital & Major Giving (Lori Okada); Annual Giving & Events (Annmarie Muna); Planned Giving (Gerry Cruz); Scholarships & Endowments (Gina Ramos); and Communications (James Martinez)

The President further reported:

-There is approximately \$3-\$4 Million potential commitments, plus naming opportunities.

-Spoke with Board members Annmarie Muna and Ed Ilaog regarding fundraisers to include a wine tasting and gala. Possibly an on campus event displaying culinary students' talents.

-The Golf tournament fundraiser made approximately \$15,000.

-November 9, 2013 is the John K. Lee 5K Run with First Hawaiian Bank as the main sponsor. Coordinated by the GCC Supervision and Management class and will be an annual event. Money raised is for scholarships. The Board will be provided more information regarding the 5K via email.

-For FY2013, approximately \$23,000 in scholarships was awarded from different organizations such as Take Care, the Soroptomist, and the Asian & Pacific Islander American Scholarship Fund.

## **V. UNFINISHED BUSINESS**

**1. Construction Projects Updates:** The President reported that Building 200 renovations are 50% complete and Building 100 A&E design is 75% complete. Bldg. 200 completion date is September 2014. Per a Guam public law, one percent (1%) of the total amount of the project will be deposited into an Art Fund to promote local art. This is a requirement to obtaining a building occupancy permit. CAHA will be involved.

## **VI. NEW BUSINESS.**

**1. FY2014 Foundation Budget Request.** A copy of the FY2014 budget request for Special Projects (NAF) was presented to the Board and after discussions, the following motion was made.

### **MOTION**

**IT WAS MOVED BY MR. EDUARDO ILAOG, SECONDED BY MS. JOSEPHINE MARIANO, THAT THE BOARD APPROVE THE FISCAL YEAR 2014 FOUNDATION BUDGET**

**REQUEST. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

**VII. NEXT QUARTERLY MEETING.** *December 18, 2013*

**VIII. ANNOUNCEMENTS. The following announcements were made:**

- Reminder of John K. Lee 5K Run November 9, 2013.
- GovGuam's "Got Talent" on November 9, 2013 at Ralphy's.
- GovGuam's MagPro Awards on November 21, 2013 at Leo Palace.
- November 22, 2013 is the Thanksgiving luncheon at the MPA.
- December 6, 2013 is the GCC Christmas Party at the Westin.

**IX. ADJOURNMENT.**

**MOTION**

**IT WAS MOVED BY MS. JOSEPHINE MARIANO, SECONDED BY MR. JAMES MARTINEZ, THAT THE BOARD ADJOURN THE MEETING OF OCTOBER 30, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

There being no further discussion, the meeting of October 30, 2013 adjourned at approximately 1:15 p.m.

**Submitted by:**



**BERTHA M. GUERRERO**  
Recording Secretary

**Approved by:**



**LORRAINE S. OKADA**  
Chairperson