

**GUAM COMMUNITY COLLEGE FOUNDATION
Board of Governors Quarterly Meeting of July 30, 2008
Hilton Resort & Spa, Guam**

MINUTES

The meeting of July 30, 2008 was called to order at 12:00 p.m., by Chairperson Mr. John K. Lee. The meeting was held at the Genji Restaurant, Hilton Resort & Spa, Tumon.

I. ROLL CALL

Members Present: Mr. Gerard A. Cruz, Mr. Manfred Pieper, Ms. Gina Ramos, Mr. Eduardo R. Ilao

Not in attendance: Ms. Lorraine Okada, Vice Chairperson (Off Island), Mr. James Martinez (Off Island), Mr. Ryuji Yamaguchi (Off Island)

Others in attendance: Ms. Mary A.Y. Okada, President, Ms. Lolita Reyes, Assistant Director of Development & Alumni Relations, Dr. Ray Somera, Academic Vice President, Ms. Carmen Santos, Business & Finance Vice President, Mr. John C. Camacho, Administrative Services Vice President.

II. APPROVAL OF MINUTES

1. Quarterly Meeting of May 28, 2008

MOTION

IT WAS MOVED BY MR. MANFRED PIEPER, SECONDED BY MS. GINA Y. RAMOS, THAT THE BOARD APPROVES THE MEETING MINUTES OF MAY 28, 2008, SUBJECT TO CORRECTIONS. MOTION CARRIES.

At this time, President Okada requested Board consideration to add under New Business a request to the Foundation Board to fund the design for the Learning Resources Center Extension. Members concurred.

III. COMMUNICATIONS - None.

IV. REPORTS

1. President's Report

President Okada reported on the following:

- The opening of the new Okkodo High School is slated for August 12, 2008.
- Capital Improvement Projects:
 - Stair Treads (Bldg 2000) to minimize slip trip and fall hazards
 - Roof Sealant (Bldg 2000) to prevent damage to the building and equipment.
 - Installation of campus signage on all buildings.
 - Repairs to GCC buildings @ the JFK campus. President Okada emphasized that the repairs to GCC classrooms and related buildings @ JFK will be funded by GCC.
- An unannounced site inspection visit to the GCC campus by the Environmental Protection Agency was conducted on July 3, 2008, with NO citations or violations issued. President Okada explained that in anticipation of the Attorney General's task force & EPA visit, GCC made sure that the campus was ready for the visit.

GCC FOUNDATION BOARD OF GOVERNORS

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- Double Session Schedule: President Okada reported that based on GPSS' double session schedule for GW and JFK students, GCC receives on its campus about 700 students per session--GW students (morning), JFK students (afternoon).
- RFP for the Independent Salary Study: President Okada reported that the RFP was approved by the Board of Trustees. The study will bring GCC to be in line with the University of Guam and the Guam Public School System.
- Kimie Okada, GCC's candidate for Little Miss Liberation, garnered 1st Place as Little Miss! Funds raised, through raffle ticket sales, amounted to \$14,000, with 25% to be donated each to GCC's Foundation and UOG's Foundation. Congratulations were extended to Miss Kimie Okada, and appreciation to her parents Mr. & Mrs. Dave and Mary Okada for their generous donation to both Foundations.
- Re-cap of Grants received by GCC: President Okada reported that since June 2007 GCC received over \$4 million in grants to include a \$400,000 donation of software.
- GCC's allotment releases – to date the College has received 89% of its appropriations to include the General Fund, the Tourist Attraction Fund and the Manpower Development Fund.
- FY06-07 Audits: President Okada happily reported that for the seventh consecutive year, GCC received "low risk grantee" status. Congratulations were extended.
- College Access Challenge Grant Program - GCC submitted its grant application and is now pending word of approval. The application was highly supported by Delegate Bordallo and the Governor's office.

2. Quarterly Investment Reports, as of June 30, 2008

Copies of the Investment Report were provided in the packet.

V. UNFINISHED BUSINESS

1. New Science & Allied Health Center (update)

President Okada noted that ground breaking for the new Science & Allied Health Center is tentatively scheduled to be held on August 29, 2008. Upon confirmation of the date and time, Board members will be notified.

2. New Student Center (Update)

President Okada reported that the architectural firm of Tanaguchi Ruth Makio recently met with students, faculty, and staff to discuss the space and needs of the building. Completion of the report is pending.

With regard to funding the Student Center, President Okada noted that there is a GO Bond that is soon to expire. In discussions with Senator Wonpat on the GO Bonds, the Senator committed to GCC and UOG funding for their student centers.

VI. NEW BUSINESS

1. Approval & Presentation of Resolution of Commendation of Mr. Manfred Pieper

MOTION

IT WAS MOVED BY MR. EDUARDO R. ILAO, SECONDED BY MS. GINA Y. RAMOS, THAT THE BOARD ADOPTS THE RESOLUTION OF COMMENDATION OF MR. MANFRED PIEPER. MOTION CARRIES.

On behalf of the Foundation Board of Governors, Chair Lee presented Mr. Manfred Pieper the Resolution of Commendation and extended appreciation for his time and service as a member of the Board. Mr. Pieper extended his appreciation as well for allowing him to be part of the Board. He offered his best wishes to the Board and to the College for continued success.

2. Potential names for Foundation Board Membership

- Ms. Josephine L. Mariano, Bank of Guam Vice President, Branch, Central Operations and BSA Administrator (resume attached)

Board members concurred to the recommended membership of Ms. Josephine Mariano to GCC's Foundation Board. A letter will be prepared and sent to Ms. Mariano inviting her to attend the next meeting.

- Mr. Jack Yoshino, President of Ken PHR Guam

Mr. Pieper noted that Mr. Yoshino has already been asked by the University of Guam to be a member on their board. He suggested however that the Foundation send a letter to Mr. Yoshino to officially invite him to be a member. President Okada noted that GCC was approached by Mr. Morinaga of PHR offering their support to GCC and requesting what they can do help GCC. Therefore, in response to their request, GCC submitted an estimated \$700,000 request for assistance in building a separate facility at the Simon Sanchez High School to support GCC's tourism component.

3. Trip Report: President's Fundraising Workshop, Boston, MA, June 25-27, 2008 (President Okada)

A copy of President Okada's trip report provided in the packet.

4. Added: Board of Trustees Resolution 9-2008: Funding Request to support the design of the Learning Resources Center (LRC) Extension

President Okada noted that the resolution provided this afternoon was approved by the Board of Trustees to request the assistance of the Foundation Board to fund the cost for the design of the College's Learning Resources Center extension. The amount requested is not to exceed \$343,000. She explained that GCC has the opportunity to submit a grant application for partial funding for the LRC extension project once the design has been completed. The total project cost is approximately \$1.4 million, however, the request to the Foundation Board is only for the architectural & engineering design cost.

Other funding sources include a low interest loan under the US Department of Agriculture, and through the Guam Housing Urban & Renewal Authority funding under the Housing & Urban Development (HUD).

President Okada noted that funding under HUD has to be prioritized by the Governor.

In response to whether GCC has a plan to fund the interior of the building, President Okada reported that there are a number of funding opportunities/sources to include the sale of a room or rooms to prospective donors and through the tuition increase budget plan.

MOTION

IT WAS MOVED BY MR. GERARD A. CRUZ, SECONDED MR. EDUARDO R. ILAO, THAT THE BOARD OF GOVERNORS APPROVES THE FUNDING REQUEST OF \$343,000 TO SUPPORT THE DESIGN COST OF THE LEARNING RESOURCES CENTER (LRC) EXTENSION. MOTION CARRIES.

VII. NEXT QUARTERLY MEETING - To be determined later. Board Secretary to contact members upon determination of a date.

VIII. ANNOUNCEMENTS - None.

IX. ADJOURNMENT


There being no further discussion, the meeting of July 30, 2008 adjourned at approximately 12:50 p.m.

Submitted by:



LOURDES V. BAUTISTA
Recording Secretary

Approved by:



NOV 12 2008

JOHN K. LEE
Chairperson