

Dual Credit Articulated Program of Study Guidelines

- 1) There will be a limit of nine (9) postsecondary credits to be awarded upon successful completion of respective aligned secondary courses at NO COST; a student may be immediately awarded three (3) or more postsecondary credits (1 postsecondary course) upon initially applying for DCAPS.
- 2) Students must complete at least nine (9) credits at the college before the remaining articulated postsecondary credits are awarded and the student must apply for these postsecondary credits to be awarded within two years after completing high school.
- 3) If a student fails to apply for DCAPS within two years, the credits will be considered null and the credits must be acquired through the successful completion of its corresponding postsecondary course(s).
- 4) A dual credit recording fee will be assessed to award the remaining postsecondary credits should a program contain a DCAPS agreement that states that there are more than nine credits. The cap per program is 15 postsecondary credits to be awarded.
- 5) All programs participating in DCAPS will have a course grade of a “B” or better as a minimum requirement for articulation of courses.

Students must provide the following documents to apply for DCAPS:

- 1) DCAPS application for immediate awarding of credits
- 2) Copy of Certificate of Mastery
- 3) High school transcripts

*After students have completed nine (9) credits at GCC, there is a separate application called “DCAPS Awarding of Remaining Credits” that students must submit in order to be awarded any remaining postsecondary credits.