



CARES Act Student Portion Reporting as of 12/31/2021

Introduction

As required by the Office of Postsecondary Education at the Department of Education (ED), Guam Community College (GCC) submits the following on the use of funds distributed from the Higher Education Relief Fund (HEERF).

Section 18004(c) of the CARES Act requires institutions to use no less than 50 percent of the funds received from Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to the coronavirus (including eligible expenses under a student's cost of attendance, such as food, housing, course materials, technology, healthcare, and child care). On April 9, 2020, the Department published documents related to the Emergency Financial Aid Grants, including a [letter](#) from the Secretary, a form [Certification and Agreement](#) for signing and returning by institutions to access the funds, and a list of [institutional allocations under 18004\(a\)\(1\)](#).

The Certification and Agreement directs each institution applying for HEERF funds to comply with Section 18004(e) of the CARES Act and submit an initial report (the “30-day Fund Report”) to the Secretary thirty (30) days from the date of the institution’s Certification and Agreement to ED. Each HEERF participating institution must post the information listed below on the institution’s primary website. The following information must appear in a format and location that is easily accessible to the public 30 days after the date when the institution received its allocation under 18004(a)(1) and updated every 45 days thereafter.

Acknowledgement of Funding and Certification

GCC acknowledges that the authorized representative signed and returned to the Department of Education (ED) the Recipient’s Funding Certification and Agreement Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. GCC gives its assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Total Award

GCC has been awarded a total of \$13,019,335.00 under Section 18004(a)(1) of the CARES Act. The US Department of Education issued Award No. P425E200217 for a total amount of \$4,044,452 which will be provided directly to students impacted by campus disruptions due to coronavirus.

Award Information

Number: P425E200217

Title: CARES Act: Institution of Higher Education Emergency Relief Fund GCC Student Portion

Budget Period: 04/20/2020 – 05/12/2022

Award Amount: \$4,044,452

CFDA: 84.425E

Funds Distributed to Date

The total amount of funds that has been awarded from the Department of Education pursuant to Guam Community College’s CARES Act Emergency Financial Aid Grants to Students is \$4,044,452. As previously reported, Spring 2021 uncashed checks for the total amount of \$5,400.00 were returned to the Grant as of September 30, 2021.

For the fourth quarter of 2021 (October 1, 2021, through the close of business on December 31, 2021), the total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act is \$1,297,000.

Student Eligibility

The estimated total number of GCC students eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 1,732, 1,570, and 1,822 for Spring 2020, Spring 2021 and Fall 2021, respectively. The estimate is based on the number of Spring 2020, Spring 2021, and Fall 2021 Full/Part time registered students.

Total Student Awards

The total number of Guam Community College students who have received Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act from October 1, 2021, through the close of business on December 31, 2021 is as follows:

Student Status	Spring 2020		Spring 2021		Fall 2021		Total Count	Total Amount
	Student Count	Award Amount	Student Count	Award Amount	Student Count	Award Amount		
Full Time	805	\$354,200	662	\$397,200	772	\$772,000	2,239	\$1,523,400
Part Time	927	203,940	908	272,620	1,050	525,000	2,885	1,001,560
Total	1,732	\$558,140	1,570	\$669,820	1,822	\$1,297,000	5,124	\$2,524,960

Methods Used to Determine Which Students Received Aid and How Much

GCC received notification of the CARES Act, Education Stabilization Fund grant award of \$574,675 on April 20, 2020. On January 17, 2021, GCC received an award notification for the CRRSAA Funds of \$574,675. On May 12, 2021 GCC received notification of an additional award of \$2,895,102. Total grant award amount is \$4,044,452.

Section 18004(c) of the CARES Act requires GCC to use no less than fifty percent of the funds received to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care).

Pursuant to section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), also known as CARES 2 or HEERF II since it is a supplement to the original CARES Act funds, any unliquidated CARES Act funds awarded under Section 18004(a)(1) may be used consistent with the provisions of CRRSAA Section (c)(3) for obligations incurred on or after December 27, 2020. The CRRSAA requires GCC provide the “same amount” of funding in financial aid grants to students that it was required to provide under its original Student Aid Portion allocation amount. The CRRSAA expanded the allowable use of the student aid, including payment of tuition (with the student’s consent) and mental health care.

The American Rescue Plan Act of 2021, also known as ARP or HEERF III represents the third stream of funding appropriated for HEERF to prevent, prepare for, and respond to coronavirus, to be used for emergency financial aid grants to students. HEERF III is structured like the HEERF II programs under CRRSAA. Institutions are directed with the ARP Funds to prioritize students with exceptional need, such as students who receive Pell grants.

The following process was developed for the CARES Act, HEERF funds distribution:

1. SPRING 2020, SPRING 2021, and FALL 2021 Establish Student Determination Criteria:
 - a. Student must be a current full time or part time student for Spring 2020, Spring 2021 and Fall 2021.
 - b. Full time= 12 credits or more; Part time = 11 credits or less
 - c. The total number of enrolled credits on 4/11/2020, 3/5/2021, and 10/1/21 were used to determine student status for Spring 2020, Spring 2021 and Fall 2021, respectively.
 - i. Students who withdrew from all classes before 4/11/ 2020, 3/5/2021, and 10/1/2021 for Spring 2020, Spring 2021, and Fall 2021, respectively, were not eligible.
 - ii. If a student withdrew from one or more classes prior to 4/11/20, 3/5/2021, and 10/1/2021 for Spring 2020, Spring 2021, and Fall 2021, respectively, their status were adjusted (i.e. FT to PT) accordingly.
 - d. The student listing was verified against the list of students receiving Pell grants for Fall 2021 to ensure that all Pell Grant recipients are provided a student aid.
 - e. Students participating in the University of Guam (UOG) consortium agreement and who identified UOG as their home school, will not be eligible for GCC disbursement. Funds will be provided through UOG.
2. On March 14, 2020, the Governor of Guam, Lourdes A. Leon Guerrero issued Executive Order #2020-04, requiring the closure of all schools, including the Guam

Community College. GCC closed its campus to the public and began the transition of students to online courses effective 3/17/2020. Arrangements have been made to extend completion of courses up to Spring 2021, for students who need additional time to complete. E.O. #2020-46 authorized public and private schools to resume in-person instruction on January 19, 2021, provided that such instruction is operated in accordance with applicable DPHSS guidance. Therefore, the College has determined that all currently enrolled students have been affected by the COVID-19 pandemic and are in need of assistance.

3. The calculated grant aids were as follows:

Student Status	Spring 2020	Spring 2021	Fall 2021
Full Time student	\$440	\$600	\$1,000
Part Time Student	\$220	\$300	\$500

4. The College worked on gathering required information, to include enrollment status and confirmation of student addresses. Checks were ready for mailing on 4/22/2020, 03/10/2021, and 10/18/21 for Spring 2020, Spring 2021, and Fall 2021, respectively.
5. Spring 2021 and Fall 2021 students who desired to use the financial aid grant to satisfy their outstanding amount balances were required to submit a written (or electronic) affirmative consent authorizing the Guam Community College to do so.
6. Announcements to students were posted on MyGCC on 4/22/2020, 03/09/2021, and 10/19/21 for Spring 2020, Spring 2021, and Fall 2021, respectively.

Student Pandemic Assistance Fund

In October 2021, GCC launched the Student Pandemic Assistance Fund (SPAF) application process to provide an opportunity for Fall 2021 students affected by the COVID-19 pandemic to apply for and receive additional emergency relief. Full-time students received up to \$1,000 and part-time students received up to \$500. Between November and December 2021, a total of 155 students received a total of \$126,500 under the SPAF program.

Financial Aid Outreach Activities

Guam Community College Financial Aid Office conducted several outreach activities to support current and future students from May 2021 to Present (see Table below).

Date	Event/Description	Location
May 2021	Revised College Brochure	Revision of College Brochure to include Covid-19- related information

Date	Event/Description	Location
5/24/2021	Informational Table to hand out brochures to and answer questions from potential students and/or parents of students/potential students.	JFK High School (Special Vaccine Clinic)
5/27/2021	All FAFSA Students Notified via MyGCC (Financial Aid Tracking Letter) of Professional Judgment option due to Covid-19	Students who applied for financial aid were provided information and the instructions for processing Professional Judgment via the tracking letter on Banner.
6/11/2021	Informational Table to hand out brochures to and answer questions from potential students and/or parents of students/potential students.	Father Duenas Memorial School (Special Vaccine Clinic)
6/15/2021	Facebook Live Session	Virtual Presentation and invitation to Hands on Workshop
7/27/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
7/29/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
Summer 2021	Direct Calls to Students	Direct calls were made to students who previously applied for financial aid, but did not attend the hands-on workshops to explain the application requirements, as well as special qualifying circumstances that may be considered (Professional Judgment).
11/16/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
11/18/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
11/30/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
12/02/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
12/14/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
12/16/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
12/28/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204

Date	Event/Description	Location
12/30/2021	Hands-on Workshop on how to complete the FAFSA application	Bldg. 5000 Room 5204
Ongoing	Direct Calls to Students	Direct calls were made to students who previously applied for financial aid, but did not attend the hands-on workshops to explain the application requirements, as well as special qualifying circumstances that may be considered (Professional Judgment).