

GUAM COMMUNITY COLLEGE FOUNDATION
Board of Governors Meeting of December 18, 2013
GCC President's Conference Room

MINUTES

The GCC Foundation Board of Governors meeting of December 18, 2013, was called to order at approximately 12:00 p.m., by Chairperson Ms. Lorraine S. Okada. The meeting was held in the President's Conference Room, Guam Community College Student Services & Administration Building.

I. CALL TO ORDER

1. Roll Call

Members Present: Ms. Lorraine S. Okada; Mr. Gerard A. Cruz; Mr. James J. Martinez; Ms. Josephine L. Mariano (attended later, was at another meeting); Mr. Eduardo R. Ilao; Mr. Eloy Lizama; Ms. Carline Bukikosa; Dr. Mary A.Y. Okada, President.

Not in attendance: Ms. Annmarie T. Muna (schedule conflict); Ms. Gina Y. Ramos (schedule conflict); Ms. Deborah C. Belanger (schedule conflict).

Others in attendance: Dr. Ray Somera, Vice President, Academic Affairs Division (attended later).

2. Recital of Mission Statement. Board members recited the Mission Statement: *The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

II. APPROVAL OF MINUTES - Meeting of October 30, 2013.

MOTION

IT WAS MOVED BY MS. CARLINE BUKIKOSA, SECONDED BY MR. JAMES MARTINEZ, THAT THE BOARD APPROVE THE MEETING MINUTES OF OCTOBER 30, 2013, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 7 ayes, 0 nays)

III. COMMUNICATIONS – None

IV. REPORTS

President's Report, CIP Projects Update and Other Activities. The President reported the following:

-FY2013: Received the remaining \$1Million from the TAF for operations.

-FY2014: As of December 6, 2013, the College received approximately \$1.2 Million from the General Fund; \$124,000 received from the LPN/Vocational Guidance fund; none received from MDF; \$24,000 received from TAF account and \$43,000 from TAF supplemental.

-Total received is approximately \$1.3 Million, which equates to about 8% of the allotment schedule.

-Still awaiting word from DOA regarding the \$300,000 overpayment from the prior fiscal year and the College's request to offset this against the 6% reserve still not received.

Other activities: President Okada also reported:

-Dr. Michael Chan completed the common core training with Guam DOE in partnership with PREL.

-Communicating with Dr. Patrick Leddy formerly from UOG and now with Leeward Community

College regarding motorcycle safety training, a program currently being offered at Leeward.

- Submitted the Compact Impact Report for GCC, which has decreased about 13%.
- During Convocation, internationalizing the campus was one of the subjects discussed and to date, two students from Sias International University in China have submitted resumes for an internship at GCC, which the President and Dr. Ray Somera will be reviewing.
- Currently working on articulation agreements with Bellevue University; University of Phoenix; University of Alaska in Fairbanks; Japan; American Hospitality Academy Philippines; and another with University of Makati regarding culinary. Dr. Ray Somera is working on these within areas relating to Career and Technical Education.
- Naming Opportunity pledges received November 2013: \$100,000 remaining balance from Bank of Guam as their final installment for the Allied Health Center; \$20,000 remaining balance from Ms. Lourdes Leon Guerrero for the lecture hall; \$10,000 from Bello Enterprises; \$100,000 donation received from Take Care with QC for the 5th consecutive year in support of the nursing and science programs; \$15,000 received for the Okada's room as final payment for the \$75,000 donation for another lecture hall.
- While the President was in Hawaii, had the opportunity to meet with Gail Fujita, U.S. Economic Development Administration representative to discuss economic development funding opportunities to help support GCC campus initiatives.
- The President completed the follow up accreditation visit for the Hawaii Community College.
- Attended the annual PREL meeting in Hawaii.
- There is a grant opportunity to fund the GCC Wellness Center for approximately \$400,000 to \$1.2 Million and possibly FEMA mitigation funding.
- Submitted final documents for the USDA loan for the Forensic Science Lab and Building 100 projects.
- In-kind donation from Hawaiian Rock to pave area outside the fence near the Foundation Building. To date, have used \$60,000 of their \$100,000 in-kind donation.
- Have received final report for the firing range assessment and have met with EPA for cleanup of the firing range and possible funding for lead mitigation.
- Other CIP projects include classrooms and bathroom renovations to include LEED lighting.
- Currently working with the Guam Power Authority for a solar partnership as part of reducing energy consumption on campus. This has also been approved by the CCU.

Investment Reports & Updates. Mr. Jason Miyashita from Morgan Stanley provided the Board with an update of the Investment Performance Summary as of November 2013 and with a Portfolio Review as of December 2013. Copies were provided as part of the Board meeting packet. The GCC Foundation now has seven (7) money managers.

Gift-giving Campaign Sub-Committee Reports: Capital & Major Giving (Lori Okada); Annual Giving & Events (Annmarie Muna); Planned Giving (Gerry Cruz); Scholarships & Endowments (Gina Ramos); and Communications (James Martinez)

Scholarships & Endowments. President Okada reported that approximately \$45,000 in scholarships, as part of the Asian Pacific Islander American Scholarship and Walmart Foundation will be awarded to approximately 18 GCC students for \$2,500 each.

V. UNFINISHED BUSINESS

1. Construction Projects Updates: The President reported that the Building 200 project expected completion is September 2014; the USDA loan applications have been submitted and should receive word sometime in 2014 regarding groundbreaking; the GCC Maintenance and Wellness Center is under design but now seeking construction funding for this project.

VI. NEW BUSINESS.

1. CASE Conference. A new business was added regarding the upcoming CASE conference in Sacramento, California in September 2014. President Mary Okada will work on a presentation. Per Chairperson Lorraine Okada, President Mary Okada received a standing ovation for her presentation last year in March in San Francisco, California.

At this time, Ms. Carline Bukikosa and Ms. Josephine Mariano further commented on President Okada as to how well she represented GCC and that they were very proud of her and the presentation she made before the CASE conference attendees, especially with the amount of funding that benefit GCC. Chair Okada also asked that the President look into the details regarding a CASE Asia Pacific conference. Chair Okada nominated the President to be a representative for this.

VII. NEXT MEETING. *February 19, 2014.*

VIII. ANNOUNCEMENTS. The following announcement was made:
-Congratulations to President Mary Okada for being nominated as a 2013 Executive of the Year.

IX. ADJOURNMENT.

MOTION

IT WAS MOVED BY MR. JAMES MARTINEZ, SECONDED BY MR. EDUARDO ILAO, THAT THE BOARD ADJOURN THE MEETING OF DECEMBER 18, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 7 ayes, 0 nays)

There being no further discussion, the meeting of December 18, 2013 adjourned at approximately 1:00 p.m.

Submitted by:


BERTHA M. GUERRERO
Recording Secretary

Approved by:


LORRAINE S. OKADA
Chairperson
JUN 12 2014