

Business Office

Program Description

The Business Office provides services to students, staff, faculty and the administration. Services provided include cashiering, accounts receivable, accounts payable, payroll and accounting for the College.

Mission

The Business Office maintains the College's financial integrity by supporting the thoughtful allocation and management of institutional resources. The Business Office does this through the accurate recording of financial transactions, through providing timely reports on the College's financial condition, and through implementing, revising, and maintaining internal controls for the College's resources.

Contact Information

Edwin Limtuatco, Controller

Location: GCC Campus, Student Services and Administration Building, Room 2204

Phone: 671.735.5560

Fax: 671.734.5238

Hours: 8:00 A.M. – 5:00 P.M.

e-mail: businessoffice@guamcc.edu [1]

Cheryl San Nicolas, General Accounting Supervisor

Location: GCC Campus, Student Services and Administration Building, Room 2203

Phone: 671.735-5560

Hours: 8:00 A.M. – 5:00 P.M.

e-mail: businessoffice@guamcc.edu [1]

Roma Okada, Cashier II

Location: GCC Campus, Student Services and Administration Building, Room 2119

Phone: 671.735.5550

Hours: Monday - Thursday 8:00 A.M. - 4:00 P.M.

Friday 8:00 A.M. - 12 noon

e-mail: businessoffice@guamcc.edu [1]

Darlynn Sablan, Accounting Technician I

Location: GCC Campus, Student Services and Administration Building, Room 2106

Phone: 671.735.5551

Hours: 8:00 A.M. - 5:00 P.M.

e-mail: businessoffice@guamcc.edu [1]

Catherine Mesa, Accounting Technician I

Location: GCC Campus, Student Services and Administration Building, Room 2106

Phone: 671.735.5551

Hours: 8:00 A.M. - 5:00 P.M.

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e-mail: businessoffice@guamcc.edu [1]

Levonne Borja, Accounting Technician II

Location: GCC Campus, Student Services and Administration Building, Room 2107

Phone: 671.735.5552

Hours: 8:00 A.M. - 5:00 P.M

e-mail: businessoffice@guamcc.edu [1]

Lucille Mayo, Accountant I

Location: GCC Campus, Student Services and Administration Building, room 2103

Phone: 671.735.5559

Hours: 8:00 A.M. - 5:00 P.M.

e-mail: businessoffice@guamc.edu [2]

Pik Man Lam, Accountant I

Location: GCC Campus, Student Services and Administration Building, room 2103

Phone: 671.735.5559

Hours: 8:00 A.M. - 5:00 P.M.

e-mail: businessoffice@guamc.edu [2]

Carol Guerrero, Accountant II

Location, GCC Campus, Student Services and Administration Building, room 2107

Phone: 671.735.5552

Hours: 8:00 A.M. - 5:00 P.M.

e-mail: businessoffice@guamcc.edu [1]

Linda Santos Torres, Accountant II

Location: GCC Campus, Student Services and Administration Building, room 2205

Phone: 671.735.5548

Hours: 8:00 A.M. - 5:00 P.M.

e-mail: businessoffice@guamcc.edu [1]
