

Tuition/Fees**Resident Student – \$130.00 per credit hour**

A resident student is a student whose permanent home is on Guam and pays Guam income taxes or is claimed as a dependent by someone who pays Guam income taxes. Active duty military personnel and their dependents are classified as “Resident Students.”

Nonresident Student – \$155.00 per credit hour

A Nonresident is a student whose permanent home is away from Guam and does not pay Guam income taxes.

International Student – \$180.00 per credit hour

International Student is a non-citizen that holds a non-immigrant visa, e.g., B, C, D, F, H, J, L or M visa.

All students will be classified as a resident, nonresidents or international students for tuition purposes when they register for classes. When the College is unsure of a student’s residency classification, the College will assess the higher tuition rate. The burden of showing that the residency classification should be changed is on the student. The Residence Classification Policy and Procedures of the College are available for inspection at the Admissions & Registration Office.

The College reserves the right to adjust tuition periodically but will conduct public hearings in compliance with the Administrative Adjudication Act.

The following fees are charged each semester:**Registration Fee: \$22.00****Student Identification Card: \$7.00****Library Fee: \$15.00****Technology Fee: \$73.00****Student Activity Fee: \$15.00****Student Health Fee: \$15.00**

Total Fees: \$147.00

Not including Course Fees, Laboratory Fees, Textbooks, and Supplies.

About Fees

Student Identification Card Fee - All students are required to have a Student Identification Card except for students enrolled exclusively in short-term courses and special offerings.

Library Fee - The Library fee is considered to be a special fee for tuition and fee refund purposes.

Technology Fee - Of this amount, \$36.50 will cover the costs of current operations, and the remaining \$36.50 will be set aside in a special fund to systematically upgrade computer labs, software, and other technology-related student services.

Student Activity Fee - Funds are used to support student activities organized under the purview of the Center for Student Involvement (CSI) Office.

Student Health Fee - Students may receive PPD and emergency care services at the Student Health Center free of charge. Students failing to appear to have test results read and who are required to repeat a test will have to pay a second student health fee.

Laboratory Fees: Some courses offered by the College involve the consumption of materials and supplies by each student enrolled in them; lab fees are charged for these classes. Lab fees are listed in the Schedule of Classes on MyGCC each semester.

Educational Records: Copies of a student's educational records made pursuant to the provisions of the Family Educational Rights and Privacy Act of 1974 will be made at a cost of \$1.00 per page.

Audit Fees: Audit fees are the same as those for regular credit classes.

Late Fee: The College will charge a Late Fee of \$37.00 if a student fails to make full payment. A late Fee is a non-refundable fee and is charged on the last day to make payment for that semester.

The College WILL NOT charge the Late Fee if:

1. A student registers only for non-credit courses, special courses, open-entry courses; or
2. Student registers at mid-semester for courses that begin mid-semester, or
3. A student adds a course during ADD/DROP dates to replace a canceled course on or before the last day to add a class.

Please note Payments Plans are optional for Fall and Spring.

Students are obligated to pay for registered courses unless they officially drop a course(s) before the first day of class. Please refer to the Academic Calendar for specific dates and deadlines. If students do not withdraw from courses, they will be liable for the full amount of tuition and fees even if they did not attend classes. The “Regular Semester” refund policy will be applied as follows to the semester-long courses offered.

Application for Graduation for Degree, Certificate or Diploma

Fee: The College will charge a \$15.00 application fee. The Commencement Ceremony is held each year at the end of the Spring Semester.

Diploma Re-Order Fee: The College will charge \$37.00 to reorder a degree, certificate or diploma to be picked up by a student. Additional \$18.00 fee will be charged for a degree, certificate or diploma to be mailed to a student.

Placement Test Fee: The College will charge \$22.00 for the College English and Math placement tests.

[Official Transcript Requests](#) [1]

Students may request copies of their academic record (transcript) either

online via the [National Student Clearinghouse](#) [2] or at the Admissions & Registration Office in the Student Services & Administration Building. Transcripts are usually prepared within five (5) working days. Each copy of a student's transcript costs \$5.00. A rush service request of transcripts costs \$15.00 per transcript and will be available in 2 business days. No transcript will be issued by the College if the student has an outstanding financial obligation to the College. Transcripts will not be faxed or emailed.

Tuition & Fee Waiver: Guam residents over 55 years of age do not pay tuition and fees for classes appearing in the regular term. Proof of age will be required at registration. All applicable tuition and course fees will be charged for courses taken outside of the regular term.

Payment Information

Payment in full of all current tuition, fees, and outstanding obligations is required. Payment may be made at the Cashier's Office or online using the following payment methods: Cash, Check, VISA, or Master Card.

To make payment online, please visit mygcc.guamcc.edu/MyAccount. Payment Methods Accepted Online: VISA, Master Card, and American Express.

Payment by Check: Make your check payable to Guam Community College or GCC. Please include the student's name; student ID number; and contact number of the check writer. Check payments are subject to a ten (10) business day hold for bank clearance. Requests will be processed and documents will be released after the check payment has cleared the bank.

Failure to pay full tuition by the required due date will result in one or more of the following actions:

1. Students will not be allowed to register and receive grades;
2. Transcripts and/or a diploma will not be processed;
3. Outstanding accounts will be referred to a collection agency.

The student shall assume responsibility for all collection agency fees, legal fees, and court fees necessitated by default in payment.

Tuition and Fee Refund Policy

All students are obligated to pay for registered courses unless they officially drop a course(s) before the first day of class. Please refer to the Academic Calendar for specific dates and deadlines. If students do not officially withdraw from courses, they will be liable for the full amount of tuition and fees even if they did not attend classes. The “Regular Semester” refund policy will be applied as follows to semester-long courses offered:

- If withdrawal occurs on or before the last day of late registration, 100% of the tuition, special fees, and laboratory fees will be refunded.
- After the last day of registration, no refunds will be made for semester-long courses.
- The Registration Fee, Late Fee, and Student I.D. Card Fees are non-refundable.

Full (100%) refund of tuition and all special fees and laboratory fees will be made by the College to students whose classes are canceled by the College provided that the students do not choose to enroll in other courses requiring special fees or laboratory fees. In instances where the College cancels all of the student’s classes and the student chooses not to enroll in other classes, the College will also refund the registration fee. Refunds will be mailed to the student during the semester. All requests for refunds are initiated at the Student Services & Administration Building by dropping or withdrawing from classes on or before the due date within the current semester.

Senior Citizen Tuition & Fee Waiver

Take advantage of your golden years to go back to school. Citizens over 55 years of age do not pay tuition and fees for classes appearing in the regular term Part of Term (POT 1), classes that are taught the first half (POT Fall) or second half (POT Spring) of the semester, are not covered by the tuition & fee waiver. The student is responsible for paying for all applicable tuition and course fees taken outside of the regular term, please verify with Admissions & Registration to determine course waiver eligibility.

Students Called to Active Military Service

Recognizing the need to accommodate students who are asked to serve their country during wartime, the College will allow students called to active military duty while enrolled in a given semester to be provided a refund of tuition and fees. Students may opt for credit against future enrollment as an alternative to refunds. Students will be required to provide to the Admissions & Registration Office and the Business Office written notice of active military status and indicate whether a refund or credit is preferred.

Returned Check Policy

If a student makes a payment for tuition and fees using a check and the check is returned, the student will be contacted by the GCC Business Office regarding the returned check. Once contacted, the student must pay the full amount of check-in by cash or cashier's check within 48 hours of notice. Additionally, a \$37 returned check fee is assessed. A \$37 late fee may also be assessed. If a student fails to make a payment, he or she will be dropped from courses and will be referred to a collection agency. Moreover, neither grades nor transcripts will be released until the full amount of the returned check plus the service charge is paid in full.

Outstanding Balances

Students who have an outstanding balance at the end of a semester will not be allowed to register until the amount is paid in full. In addition, neither grades nor transcripts will be released until the past-due balance is paid in full. If a student fails to make payment by the required due date, he or she will be dropped from courses and will be referred to a collection agency.

Cost of Attendance

The College *estimates* the cost of attendance as a *full-time* student the College during the *2023-2024* academic year. Ten (10) month period of class attendance.

RESIDENT

Tuition and Fees \$3,414

Living & Expenses (Food & Housing)

Independent: \$11,325 For students living in housing on a military base or for which they receive a basic allowance for housing under 37 U.S.

Code section 403(b), only food allowance.

Dependent With Parent / Guardian: \$3,000

Transportation * \$1,600

Personal Expenses \$2,200

Books and Supplies \$1,800

NON-RESIDENT

Tuition and Fees \$4,014

Living & Expenses (Food & Housing)

Independent: \$11,325

Dependent With Parent / Guardian: \$3,000

Transportation \$2,500 Includes allowance for off-island travel

Personal Expenses \$2,200

Books and Supplies \$1,800

Refunds

The “Regular Semester” refund policy will be applied as follows to semester-long courses offered:

- If withdrawal occurs before the first day of classes, 100% of the tuition, special fees, and laboratory fees will be refunded.
- After the last day of registration, no refunds will be made for semester-long courses.
- The Registration Fee and Student I.D. Card Fees are non-refundable after the last day of registration (not schedule adjustment) for students who drop all courses.

Full (100%) refund of tuition and all special fees and laboratory fees will be made by the College to students whose classes are canceled by the College provided that the students do not choose to enroll in other courses requiring special fees or laboratory fees. In instances where the College cancels all of the student’s classes and the student chooses not to enroll in other classes, the College will also refund the registration fee. Refunds will be mailed to the student during the semester. All requests for refunds are initiated at the Student Services & Administration Building by dropping or withdrawing from classes on or before the due date within the current semester.