CERTIFICATE

Certificate in Family Services

Total Credit Hours: 30-33

About Certificate in Family Services

The Certificate in Family Services program is designed to provide entry level training for paraprofessionals providing human services to families. Emphasis is placed on developing competencies for the effective delivery of human services.

Course requirements may identify Prerequisite that must be completed with a passing grade. Prerequisite course credits are not counted as credits earned towards the program unless they are certificate core course requirements. Prerequisite are identified in the course description section of this catalog and below with a + sign next to each course with a prerequisite.

  REQUIREMENTS FOR CERTIFICATE

Major Requirements		
Course	**Course Name**	**Credits**
English (Choose 1)		
EN110	Freshman Composition	3
EN110A	Freshman Composition with Instructional Lab	4
Course	**Course Name**	**Credits**
PY120	General Psychology	3
SO130	Introduction to Sociology	3
HM110	Introduction to Community Services	3
FA192	Family Services Practicum	3
HM201	Social Welfare & Development: Global Challenges	3

Choose 1 course from the following		
ED220	Human Growth and Development	3
CD221	Child Growth and Development	
Choose 3 Courses from the following		
ASL100	American Sign Language I	4
ASL110	American Sign Language II	4
CD260	Social & Emotional Development	3
CJ100	Introduction to Criminal Justice	3
CJ101	Juvenile Justice Process	3
CJ104	Dynamics of Substance Abuse	3
CS151	Windows Applications	3
ED231	Introduction to Exceptionalities	3
CO125	Introduction to Human Communication and Speech	3
HL202	Nutrition	3
HU120	Pacific Cultures	3
OA101	Keyboarding Applications	3
Certificate Total		**30-33**

2024-2025 College Catalog

General Requirements for Certificates

Effective fall Semester 2003, several academic policy changes were implemented to ensure that students are adequately prepared to meet business and industry standards. All Undeclared or newly Declared Students enrolled in regularly scheduled postsecondary courses must be enrolled in or must have completed developmental coursework for Math and English or have successfully placed into post-secondary Math and English (or equivalent).

Students must fulfill the English general education requirement by the time they have enrolled in 12 credits of classes. This means that students may take only nine (9) credits before they must begin meeting the general education requirements. All declared students in Certificate programs will be required to successfully complete minimum general education course requirements. For more information, refer to the Admissions Information, General Education Policy section of this catalog.

A. General Education Requirements
Students must demonstrate proficiency in reading, writing, understanding and speaking English as indicated by one of the following:

- Test out of the English Placement Test (or equivalent), or
- Satisfactory completion of EN097 courses and
- Test out of the Math Placement Test (or equivalent), or
- Satisfactory completion of MA098 course

*Students in the Certificate of Construction Technology program can successfully complete their math requirements with MA094 Mathematics for the Trades in lieu of MA098 Intermediate Algebra.

B. Major Requirements. Total Major Requirements vary by program. Minimum Total Credits Required for a Certificate is 30 credits.

* No course may be counted for both Major and General Education requirements.
** Placement testing is not mandatory for admission to the College. Completion of placement testing or equivalent, however, is required for enrollment into English and mathematics courses. Therefore, students who plan to enroll full-time in a program should take the placement test to be eligible for a full load of courses.
2024-2025 College Catalog

Student Learning Outcomes

Upon successful completion of the Certificate in Family Services program, students will be able to:

1. Demonstrate effective communication skills with clients and co-workers.
2. Demonstrate appropriate competency needed in the effective delivery of human services.
3. Demonstrate professionalism and ethical conduct within the field.

You may also be interested in these related Programs...

[1]

Certificate in Sign Language Interpreting [1]

The Certificate in Sign Language Interpreting program is designed to prepare individuals who are pursuing a path in interpreting and becoming facilitators of communication for the Deaf. The program combines theoretical and practical learning experiences that will develop the students' linguistic knowledge and understanding of American Sign Language (ASL), as well as their awareness of Deaf culture.
+ More Info [1]

[2]

[Associate of Science in Office Technology](#) **[2]**

This program provides training in skills used within the business office such as business correspondences, Microsoft Office applications, office procedures, basic accounting, customer service, and business communications. Upon completion, students will be trained to perform as a future office manager. Related job titles include executive administrative assistant, clerk, customer service support, and executive secretary.
+ More Info [2]

[3]

[Associate of Science in Human Services](#) **[3]**

The Associate of Science in Human Services program provides a multi-disciplinary, culturally diverse curriculum as the foundation for entry-level career pathway in the human services field. The program prepares students with the knowledge and skills required for employment at entry level para-professional positions in human services, assisting social workers and other allied health professionals like counselors, psychologists, nurses and medical doctors.
[+ More Info](#) [3]