

Drug & Alcohol Abuse Prevention Program

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Guam Community College

ANNUAL DRUG AND ALCOHOL DISCLOSURE AY 2023-2024

Introduction

Guam Community College's recognition of the adverse effects of drug and alcohol abuse is reflected in its commitment through Policy 175: Tobacco Product, Electronic Cigarette and Betel Nut-free Campus and Policy 410: Standards of Conduct Regarding Drugs and Alcohol – Employees.

Guam Community College explicitly prohibits the possession, use, manufacturing, delivery, cultivating, sale or transfer of drugs, alcohol, tobacco, and betel-nut on its campus and at college-related activities. Impairment through the use of drugs, alcohol, or other substances impairs judgement, affects performance on the job and in the classroom, and may cause physical harm to either the impaired individual or a bystander, or both. Continued abuse of such substances may lead to long term health complications, adversely affecting the quality of life of the abuser.

Standards of Conduct and Sanctions

In accordance with Policy 175: Tobacco Product, Electronic Cigarette and Betel Nut-free Campus and Policy 410: Standards of Conduct Regarding Drugs and Alcohol – Employees, the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited at Guam Community College. These policies cover standards of conduct found in the Student Handbook and Employee Services website. Enforcement of Federal and Territorial laws shall remain firm and consistent.

Students and employees of Guam Community College are prohibited from being impaired by alcohol or drugs or in possession of illegal drugs or alcohol while on College property or while being a participant in a sanctioned College event. College employees, students, and visitors are subject to appropriate sanctions and/or disciplinary action for violation of this policy.

Students and employees who are found to be in violation may receive disciplinary action along with a referral for substance treatment. Continued use of these

prohibited substances may result in suspension, expulsion, or termination of employment as may be covered under Guam law which may result in fines from \$100.00 to \$100,000.00, imprisonment ranging from 60 days to life, or both. Conviction of a minor can result in court jurisdiction over the individual until age twenty-one and may result in detention by the Department of Youth Affairs.

Employees and students are subject to school, administrative, and legal action as defined by all federal and local laws as may be applicable. For students, possible sanctions of a warning, suspension, or expulsion from GCC will be determined through a student disciplinary process. Employees are also subject to local and federal laws. Disciplinary action against employees varies depending on their status as defined by the institution. Action taken against an employee may include termination, suspension, or demotion.

Drug and Alcohol Abuse Treatment Resources and Clinical Services

- Free and confidential assistance through the Office of Accommodative Service and
- Substance Abuse Prevention Committee in Room 2139 or call 671-735-5641, Ext. 5597.
- Additional information about national and local resources available for drug and alcohol abuse treatment, contact Guam Behavioral Health and Wellness Center at 671-647-5325.
- For more information, employees can contact the Human Resources Office at Guam
- Community College at 671-735-5537, Ext. 5536.
- To report campus incidences or concerns, students and employees can contact Student Support Services at 671-735-5555, Ext. 5564.

For emergencies, students or employees may call “911” to request immediate emergency services from the Guam Police Department and the Guam Fire Department.

In Feb. 2022

1. Introduce HR representative.
2. Define our roles, if possible.
3. Go over input or comments regarding the documents sent out already.
4. Discuss the following:
 - a. Divide into teams with specific assignments.
 1. One team to go over the disclosure statement. Find the flaws in it. We may have one statement for GCC. However, it will be divided into 3 areas of responsibility, one for HR for procedures involving employees, another for students under Student Support, and contractors and vendors under Environmental Health and Safety. GCC needs to identify which specific office will be handling the student procedures. Find out what is needed to satisfy the federal government.

Here's a hypothetical question: Who handles a situation where a GCC employee is involved with alcohol or drugs in a classroom/program/event setting while going to school at night after hours? Will it be HR or Student Support? Will the standards and the sanctions be the same?

2. One team to look at substance abuse prevention/education for GCC as a whole. This team will need to work with GBHWC, TOHGE, and OASIS for local resources and trainings. This should include trainings, posters, presentations, and referrals. Need to clearly identify who on campus will be conducting the referrals. Also need to identify who will be doing the educational part.
3. GCC is mandated by the federal government to ensure, document, and certify on an annual basis that all students receiving credit and that all employees received a copy of GCC's policies, procedures, and information on resources, sanctions, and health risks on drugs and alcohol. Who is going to be responsible for this? Who will gather all this information? Since this involves employees and students that means that HR and Admissions will be involved. My suggestion is this can be done online for both students and employees. So, MIS may have to be involved as well. Again, who is going to be in charge of this? Our little team does not have the authority or resources to do all of this.

5. Open up for discussion.

6. We can begin doing educational/prevention actions while we are sorting

things out. If we wait until things are sorted out, months may go by and we will be in violation. If we start doing things now, we will be showing signs of good faith and attempts of compliance.

7. Identify who will be on what sub-team or group. Identify who will be sub group leader.
8. Schedule for next meeting.

Substance Abuse Prevention and Suicide Prevention Trainings

1. March 24, 2022 – Forwarding of DEA's Get Smart About Drugs Newsletter to faculty and staff.
2. April 5, 2022 – Forwarding of DEA's Get Smart About Drugs Newsletter to staff and faculty. Topic was Drugs and Sexual Assault.
3. April 19, 2022 - Campus notification of DEA's Take Back Rx Drugs Day.
4. May 19, 2022 – Emailed DEA's Newsletter to faculty and staff.
5. July 6, 2022 – Email notice of SAFETalk suicide prevention training coming up.
6. July 18, 19, 20, & 22, 2022 – Recovery Coaching training on substance abuse held. Open to employees & students.
7. Sept. 26, 2022 – Webinar on Opioid Abuse prevention held.
8. Oct. 7, 2022 – Notice of substance abuse prevention training at MPA sent out.
9. Oct. 19, 2022 – Emailed Veteran's Health Care Newsletter on Domestic Violence.
10. Nov. 3 & 4, 2022 – ASIST suicide prevention training in C Building.
11. Nov. 4, 2022 – Forwarded to campus community Veteran's newsletter on Mental Health and Suicide Prevention.
12. Nov. 17, 2022 – Posting of DEA's Newsletter on Study: One-Fifth of Young People Have Tried Prescription Drugs OffScript.

Supporting Documents:

[Policy 175: GCC As A Tobacco Product, Electronic Cigarette & Betelnut-Free](#)

[Campus](#) [1]

[Biennial Report Guam Community College \(10.25.2023\)](#) [2]

DAAPP 1

[Guam Community College Drug and Alcohol Abuse Prevention Program
Drug-Free Schools and Community Act Disclosure](#) [3]

DAAPP 2

[Complying with the Drug-Free Schools and Campuses Regulations](#) [4]

DAAPP 3

[Agenda Items for DAAPP Meeting](#) [5]

DAAPP 4

[Drug and Alcohol Committee Meeting Minutes \(Nov. 18, 2021\)](#) [6]

DAAPP 5

[Drug and Alcohol Committee Meeting Minutes \(Jan. 27, 2022\)](#) [7]

DAAPP 6

[Drug and Alcohol Committee Meeting Minutes \(Feb. 24, 2022\)](#) [8]

DAAPP 7

[Drug and Alcohol Committee Meeting Minutes \(March 24, 2022\)](#) [9]

DAAPP 8

[Fentanyl Awareness \(November 27, 2023\)](#) [10]

DAAPP 9

[Drug and Alcohol Abuse Prevention Program \(November 27 – December 1, 2023\)](#)
[11]

DAAPP 10

[Statistics of Campus Community Notified of GCC's DAAPP](#) [12]

DAAPP 11

[Fentanyl Awareness](#) [13]

DAAPP 12

[Empowering Treasure Hunters](#) [14]

DAAPP 13

[DAAPP Committee Meeting \(Feb. 22, 2024\)](#) [15]

DAAPP 14

[DAAPP Committee Meeting \(Feb. 29, 2024\)](#) [16]