

## **Career Placement Center - Forms**

### **New Postsecondary / Undergraduate Students to GCC:**

Prospective students who wish to attend GCC as a declared student must complete all forms below. The Evaluation Request form is only required for students have previous post-secondary coursework that they would like evaluated for transfer credit.

1. [Application for Admission](#) [1]
2. [Application to Declare](#)
3. [Student Health Information Form](#) [2]
4. [Transfer Credit Evaluation Request](#) [3]
5. [CLYMER Application](#) [4]

### **New Postsecondary / Undergraduate Students to GCC (Undeclared):**

Prospective students who wish to attend GCC but do not wish to declare must complete all forms below.

1. [Application for Admission](#) [5]
2. [Student Health Information Form](#) [6]

### **Returning Postsecondary / Undergraduate Students**

Students who have not attended classes for two or more consecutive regular semesters must complete all of the required forms below.

1. [Application for Re-entry \(pdf\)](#) [7]
2. [Application for Admission](#) [8]
3. [Application to Declare](#)
4. [Student Health Information Form](#) [9]

### **Adult Basic Education (Adult High School & GED/HiSet):**

1. [Admissions Application for Adult High School Diploma Students \(pdf\)](#) [10]
2. [Application for Admission](#) [11]
3. [Evaluation Request Form \(pdf\)](#) [12]
4. [Student Health Information Form](#) [13]
5. [Diploma Order Request for GED or HiSet](#) [14]

### **REGISTRATION RELATED FORMS:**

1. [Registration Form](#) [15]
2. [Application to Take](#) [16]
3. [CLYMER Application](#) [17]
4. [Course Substitution Form](#) [18]
5. [Petition for Credit By Exam Form](#) [19]
6. [Course Exception Form](#) [20]
7. [Dual Credit Articulated Programs \(DCAPS\) Application](#) [21]

8. [Withdrawal Form](#) [22]

## **GRADUATION FORMS:**

1. [Application for Graduation Form](#) [23]
2. [Diploma Order Request for GED or HiSet](#) [24]

## **OTHER STUDENT FORMS:**

1. [Authorization to Release Student Information](#) [25]
2. [Change of Program/Major \(pdf\)](#) [26]
3. [Change of Personal Data \(pdf\)](#) [27]
4. [Credit Card Authorization](#) [28] (Must include copy of a valid ID)
5. [Enrollment Verification Request Form](#) [29]
6. [Transfer Credit Evaluation Request](#) [30]
7. [Grade Change Request Form](#) [31]
8. [Incomplete Grade Request](#) [32]
9. [Transcript Request Form](#) [33]
10. [Transcript Request from Others Schools \(pdf\)](#) [34](Transcript coming to GCC)