



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

*Western Association  
of Schools and Colleges*

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July 2, 2012

Dr. Mary Okada  
President/CEO  
Guam Community College  
P. O. Box 23069  
Guam, M.I. 96921

Dear President Okada:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 6-8, 2012, considered the institutional Self Study Report, the report of the evaluation team which visited Guam Community College Monday, March 19-Thursday, March 22, 2012, and President Okada's presentation at the Commission meeting. The Commission took action to **reaffirm accreditation**.

The College is commended for establishing and communicating to students and the community student learning outcomes for all of its courses and programs. The college's assessment cycle promotes broad dialog on the results of SLO assessment and incorporates assessment results into decision-making and resource allocation processes. The evaluation team, in fact, noted that Guam Community College had attained the sustainable continuous quality improvement level for SLOs on the Commission's rubric. The College also is commended for its flexibility in managing financial resources and for its efforts to compensate for irregular cash flow issues. Finally, the College is commended for its accelerated construction program, which has resulted in many new buildings since the last comprehensive visit, and for the steps the College has taken in response to the recommendations made by the 2012 evaluation team, even before the Commission met in June.

All colleges are required to submit a Midterm Report in the third year after each comprehensive evaluation. Guam Community College should submit the Midterm Report by **March 15, 2015**.<sup>1</sup> Midterm Reports provide evidence of resolution or implementation for each recommendation made by the last comprehensive evaluation team, and demonstrate that the institution has sustained any practices required to come into compliance with Eligibility Requirements, Accreditation Standards and Commission policies. The Midterm Report should also include a summary of progress on College-identified plans for improvement as expressed in the Self Study Report.

Dr. Mary Okada  
Guam Community College  
July 2, 2012

The College conducted a comprehensive self study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of Guam Community College. The next comprehensive evaluation of the College will occur during **Spring 2018**.

The Evaluation Report that was sent to the institution provides details of the team's findings with regard to each Eligibility Requirement and Accreditation Standard and should be read carefully and used to understand the team's findings. The recommendations contained in the Evaluation Report represent the best advice of the peer evaluation team at the time of the visit, but may not describe all that is necessary to come into compliance. Institutions are expected to take all action necessary to comply with Eligibility Requirements, Accreditation Standards, and Commission policies. The Commission wishes to remind you that while an institution may concur or disagree with any part of the report, the Guam Community College is expected to use the Evaluation Report to improve the educational programs and services and to resolve issues identified by the Commission.

I have previously sent you a copy of the Evaluation Report. Additional copies may now be duplicated. The Commission requires you to give the self study report, the team report and this letter dissemination to your college staff and to those who were signatories of your College Self Study Report. This group should include the campus leadership, and the Board of Trustees. The Commission also requires that the Evaluation Report, the Self Study Report, and the Commission action letter be made available to students and the public. Placing a copy on the College website can accomplish this.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.  
President

BAB/ll

cc: Dr. Ray Somera, Accreditation Liaison Officer  
President, Board of Trustees, Guam Community College  
Dr. Roland Chapdelaine, President, Los Angeles Trade-Technical College, Team Chair

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<sup>1</sup> Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).