



## BID INVITATION

**Bid No:** GCC-FB-21-001

**For:** Lease of Multifunction (copying, printing, scanning, & faxing)  
Devices for 60 months

**Pre-Bid Conference  
Date (Mandatory)  
& Site Visit:** 10:00 a.m., Monday, November 23, 2020  
GCC Technology Center, Room 1107  
1st floor, (Building 1000, Technology Center)

**Bid Submission:** 10:00 a.m., Tuesday, December 15, 2020  
GCC Materials Management Office, Room 2105  
1<sup>st</sup> Floor, (Building 2000, GCC Student Services & Administration  
Building)

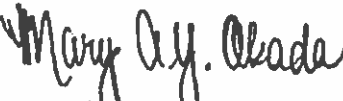
**Bid Opening Date:** 10:15 a.m., Tuesday, December 15, 2020  
GCC Technology Center, Room 1107  
1st Floor, (Building 1000, Technology Center)

**Place:** Guam Community College Student Services & Administration Building

Interested vendors may purchase a bid packet at the Cashier's Office (Room 2119) located in the GCC Student Service & Administration Building, 1<sup>st</sup> floor, during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday (excluding Government of Guam holidays). Upon payment and issuance of a receipt, a bid packet can be picked up from the Materials Management Office, Room 2105 (1<sup>st</sup> floor). A non-refundable fee of \$25.00 will be charged for each bid packet. A PDF file of the bid packet is available upon request via email.

For additional information, please contact the Materials Management Office at 735-5542 or email: [materialsmanagement@guamcc.edu](mailto:materialsmanagement@guamcc.edu).

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MARY A. V. OKADA, Ed.D. *By*  
President