

G U A M
COMMUNITY
COLLEGE

20¹²₁₃
ANNUAL REPORT



MESSAGE FROM THE PRESIDENT



Hafa Adai,

This year has been a banner year for Guam Community College. Our enrollment continues at record levels; we've added new programs and constructed another sustainable facility with the opening of our fully renovated Foundation Building in November 2012.

Most importantly, we instituted a Community College Completion Challenge as part of a national initiative to encourage our students to complete their degree or certificate program. Nationwide, community college completion rates are a challenge. At GCC, we are meeting this challenge as a team of faculty, staff, and administrators determined to give our students an innovative educational experience that will result in sustainable career opportunities when they graduate.

As our Institutional Strategic Master Plan for 2009-2014 comes to an end, we have successfully "closed the loop" with regard to the plan's key initiatives of Pioneering, Educational Excellence, Community Interaction, and Dedicated Planning. GCC has made significant strides in partnering with island businesses for employment and training opportunities and becoming a familiar acronym in island households. We have linked resource allocation to program and institutional effectiveness, and based those components on our student learning outcomes. We have also strengthened our self-assessment process and maintained our accreditation, all in the name of our ultimate goal: student success.

Our Fall 2013 Convocation theme of "Innovation and its Broader Impacts" is definitely in the forefront as we work to provide our students with the education and skills they will need to become successful members of our workforce.

Senseramente,

Mary A.Y. Okada, Ed.D.
President

MISSION

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

(Board of Trustees Policy 100)

VISION

GCC will continue to pioneer labor force development within the Western Pacific, best understanding and meeting the educational, career and technical training needs of the economy. It will be Guam's premier career and technical institution and primary secondary and post secondary basic educational institution serving the island's adult community. Its excellence will continue to be recognized because of its service to employers, employees, and the community at large.

LEARNING RESOURCE CENTER

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BOARD OF TRUSTEES

Hafa Adai Everyone,

As chair of the GCC Board of Trustees, it is my honor to report that the Guam Community College is a fine-tuned institution, fulfilling its mission to provide the highest quality education and job training in Micronesia.

My fellow board members and I are excited about the prospect of a new year and new challenges. We pledge to continue our support of efforts to revitalize the campus, increase enrollment, and enhance the institutional assessment process.

We invite you to peruse the pages of this report to see what the faculty, staff and administrators at GCC have accomplished. Better yet, stop by the Mangilao campus to have a cup of coffee and see for yourself the transformation that has occurred here at GCC!

Si Yu'os ma'ase,

Deborah C. Belanger
Deborah C. Belanger



- GCC Board of Trustees
- Deborah C. Belanger **Chairperson**
 - Frank P. Arriola **Secretary**
 - Richard P. Sablan **Treasurer**
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 - John T. Benito **Member**
 - Steven Alvarez **Student Member**
 - Kenneth C. Bautista **Support Staff Advisory Member**
 - Frederick Tupaz **Faculty Advisory Member**
 - Mary A. Y. Okada, Ed.D. **CEO/President**



FOUNDATION BOARD OF GOVERNORS

Hafa Adai,

On behalf of the GCC Foundation Board of Governors, I want to thank you for the strong support Guam Community College receives from our island community. Your attendance at our fundraisers, your individual contributions to GCC's naming opportunities, and your encouragement for family members, friends, and relatives that attend GCC has helped to make the College a strong, vibrant institution.

I am happy to report that because of your continued faith in GCC, for 2012-2013, the Foundation has again been able to provide student scholarships and assist with funding for campus improvements. In 2014, we look forward to some unique events that we hope will garner even more support for GCC's mission to provide Guam and the region with a strong, educated workforce.

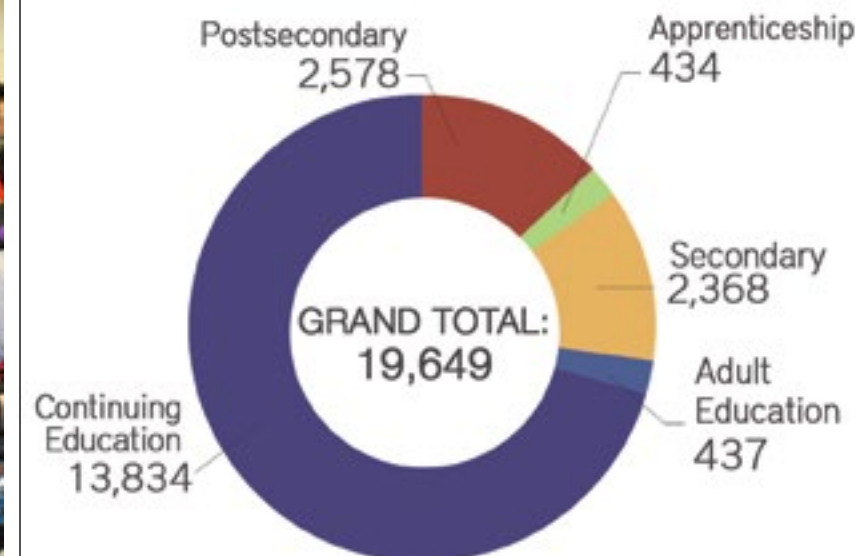
Biba GCC!

Lorraine Okada
Lorraine Okada
Chairperson

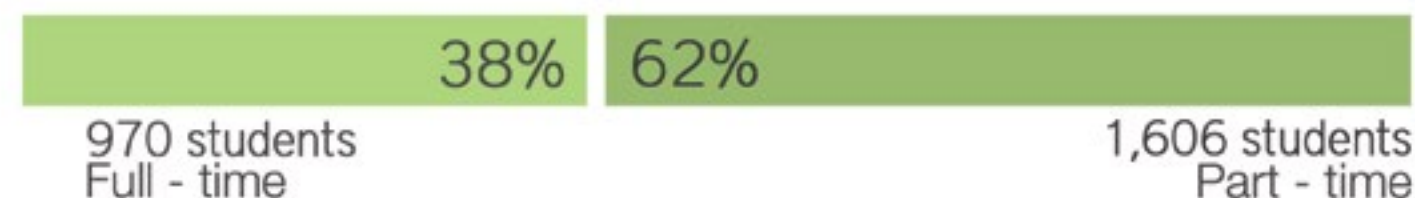
- GCC Foundation Board of Governors
- Lorraine S. Okada **Chairperson**
 - Gerard A. Cruz **Vice Chair**
 - James A. Martinez **Secretary**
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 - Deborah C. Belanger **Member (ex-officio)**



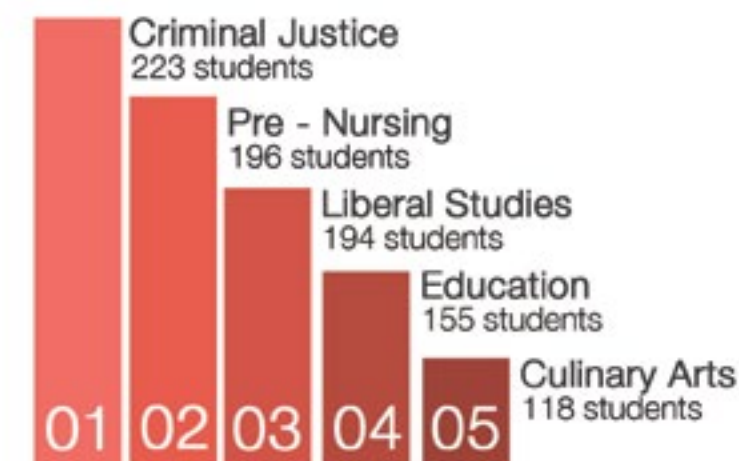
Total Students Served in FALL 2012



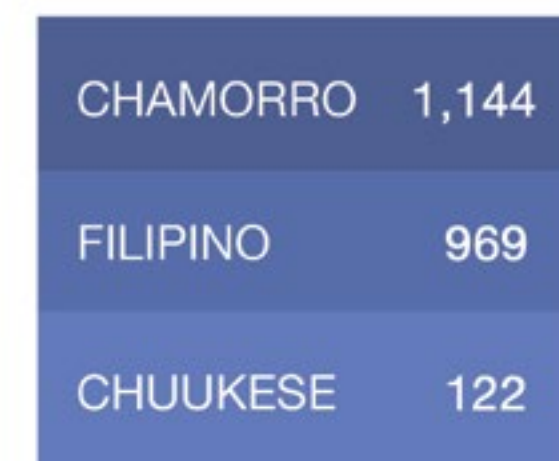
Student Profile for FALL 2012



TOP 5 PROGRAMS



ETHNICITY





ACADEMIC YEAR 2012-2013

OUR TIME TO SHINE



The 2012-2013 year has indeed been our time to shine. We provided our students with an additional option when the College gained its first program-to-program articulation agreement with the University of Guam in October 2012. GCC students graduating with an Associate of Arts in Interdisciplinary Arts & Sciences can now enter UOG as juniors in the Bachelor of Arts in IAS program. In November, GCC cut the ribbon for its fourth new building in four years – the fully renovated Foundation Building. In spring 2013, the Associate of Science in Criminal Justice and the Associate of Arts in Education programs also gained articulation with UOG. Students' innovative service learning projects put the College on the President's Higher Education Community Service Honor Roll for the fourth straight year. In May, the 355 graduates included the first three students to complete GCC's new Criminal Justice forensic concentrations. Over the summer, GCC started the renovation and expansion of Building 200. In September, GCC was one of only 38 schools to be designated "Best for Vets" by Military Times EDGE magazine. Postsecondary enrollment for fall semester 2013 reached a record high of 2,661 students, and new offerings included certificate programs in Family Services and Sign Language Interpreting.

SHINING MOMENTS



On May 17, 2013, a full 34 years after he graduated from high school, Raymond Mantanona walked across the stage to receive his Associate of Science degree in Emergency Management from GCC. At the same time his son Ryan was on the other side of the stage receiving his Associate of Science in Criminal Justice. Father and son walked to center stage and embraced to cheers from family and friends.

A year earlier, Ryan had been struggling to attend classes and support his family, and had decided to drop out of college and go to work full-time. The elder Mantanona, a captain with the Guam International Airport's Fire & Rescue Unit, was so insistent that his eldest son finish school that he enrolled at GCC himself, telling Ryan, "I will be willing to walk with you, so you stay in school. There are so many things you can do with a degree. Come on, son. We will graduate together." And on May 17, father and son did just that.

"While attending John F. Kennedy High School, I signed up for the GCC CTE career path and chose the Electronics cluster. It was the greatest move I made because it laid a foundation that I carried over into GCC in fall 2010. GCC is a great place because the teachers are so helpful and supportive."

I am graduating this fall 2013 semester with an associate degree in Computer Networking and the following certifications: CCENT (Certified Cisco Entry-level Network Technician), CCNA (Certified Cisco Network Associate), ETA Data Installer, and ETA Fiber-Optic Installer. Also, I had the privilege to wire the first to second floor in the new Naval Hospital, thanks to Mr. John Limtiaco, who hired me under his company, L & K Communications. I also received my OSHA safety training certification. All in all, the experience and knowledge I gained at GCC brought me to the career I have always wanted. I am now a proud installer at the Guam Telephone Authority."



- Ronel F. Cortez
 GCC CTE Electronics, John F. Kennedy High School, 2010
 Fall 2013 GCC graduate, Associate of Science in Computer Networking



LEARNING TO GIVE, GIVING TO LEARN

That was the title GCC's Criminal Justice and Social Sciences Department gave to their very different service learning project for fall semester 2012. Students had to identify a person or family who needed assistance with food, purchase the food and deliver it to the person or family themselves. The Bank of Guam heard about the project during a radio interview and donated \$1,300 worth of Payless Supermarkets gift certificates to the project to help students purchase the groceries.

"The one-to-one contact with someone in need made the project much more personal, and we received a lot of positive feedback from the students."

Jose Munoz, CJSS Department Chair.

Other student service learning efforts that helped put GCC on the President's Higher Education Service Learning Honor Roll for the 4th consecutive year included a blood drive to benefit a high school student who needed a bone marrow transplant and a 5K run to raise money for GCC scholarships, both hosted by Supervision & Management students; Medical assisting students helping with the annual homeless count and providing free medical screenings at events; Ecowarriors' recycling efforts during the annual Coastal Cleanup and at various island functions; and math and science students hosting a fair for kindergarten through high school students who visited campus for the annual Math Kangaroo.



COMMUNITY INVOLVEMENT



SCIENCE SYMPOSIUM

GCC math and science students, led by assistant professor Dr. A.J. Sunga, turned a request for help from a teacher into an exciting science symposium for 180 elementary students during spring semester 2013. A third grade teacher at Tamuning Elementary School who didn't have microscopes to help her students prepare for their SAT-10 test called Dr. Sunga for assistance. He and his students took the entire 3rd grade science curriculum and developed 18 stations where science came to life and students learned key words and concepts that appear on the test and in the Guam Department of Education's core standards. During this first annual GCC Science Symposium, youngsters learned how to use microscopes, made goop out of glue and other chemicals, explored magnetism, and saw how an aquifer works. Four more elementary schools have asked to join the symposium next year, and individual and corporate sponsors are willing to help expand this very worthwhile project.

"The teacher told me that her students' science scores on the Sat 10 jumped this year in part because of our symposium. In fact, they were the highest of all third graders on the island," said Dr. Sunga. His students loved hosting the symposium *"because they're learning to be leaders and learning how to teach science."*

Other community efforts included GCC employees supporting the American Cancer Society's annual Relay for Life; Practical Nursing students assisting at a medical symposium; Accounting students assisting the Guam Girl Scouts with their annual inventory; and Cosmetology students assisting at a Duty Free fashion show. GCC's Council on Postsecondary Student Affairs hosted 125 summer school students from Agueda Johnston Middle School on campus in July, showing them the exciting new facilities and talking about the programs available.



STUDENT SUCCESS

Westly Mabini and Lilly Taitano, who are engaged, are two of the first three people to graduate in a forensic concentration of GCC's Criminal Justice program. Westly and Lilly both graduated with a Forensic Lab Technician concentration. He joined the 16th Guam Police Department Civilian Volunteer Police Reserve Cycle and will graduate in January 2014. Lilly plans to attend the University of Guam and study to be either a forensic computer examiner or a nurse.



"I highly recommend GCC's Forensics concentration to the Criminal Justice majors, as well as all the other students at GCC. My message to all the students interested in forensics is, "Don't be intimidated with all the classes and credits you have to earn – especially the math. Excellent math instructors such as Mr. Jocson and Mrs. Ginson helped get me through it. With technology quickly evolving and our crime lab soon to be expanding, I'm sure forensics professionals will be needed in the near future."

- Westly Mabini, AS Criminal Justice May 2013

Kennylynn Miranda graduated from GCC's Culinary Arts program in May 2013 and is now back in the classroom pursuing her Associate of Science in Food & Beverage Management. A culinary apprentice at the Hyatt Regency Guam, Kennylynn was chosen to represent GCC at the Pacific Culinary Challenge in Vanuatu last fall.

"I think I was chosen because of my experience with competition. I've been competing since I was 16, and I know the thrill of victory and the agony of defeat. And because of my skill level."

- Kennylynn Miranda, GCC graduate/student

GCC students who took part in an international business simulation game as part of their spring semester 2013 Economics 110 course ended up in 15th place overall, competing against 41,248 students that comprised 14,654 companies in 405 schools throughout 35 countries in the world. The students ended up in a 15-way tie for second place, ranking 8th out of the 15. Nine companies tied for 1st place, ranking Fortis 15th over all in the top 100 companies.

"The outcome really reflects the quality of students that attend GCC. Employers are looking for employees who can make key decisions, and this simulation covers the whole gamut of the management process. It allows our students to directly apply what they learn in the classroom in a business environment."

- Fred Tupaz, GCC instructor



GCC offers many activities to engage our diverse student population and provide students with a fulfilling college experience. The following are activities that took place during the 2012-2013 Academic Year:

FALL/SPRING FESTIVALS

GCC's new Student Center is now the home of the student festival held on campus each semester. The festivals each draw over 500 students, faculty, and visitors to campus to learn about the 18 student organizations on campus and celebrate GCC's diverse student population. During the spring festival, students elect a representative to serve as student trustee on the GCC Board of Trustees.

MEET THE PRESIDENT

Nearly 200 students meet with President Okada once each semester in the Multipurpose Auditorium to talk about their concerns and learn about the administration's plans for campus and program expansion.



STUDENT CONFERENCES

A workforce development conference during fall semester drew over 150 students to learn about how to succeed in the workplace, and a leadership conference in the spring attracted another 150 students who gained skills in time management, communication, budget management, leadership, and teambuilding.



GCC's Education Department hosted its second Convocation and Recruitment Fair of the academic year during spring semester. Over 140 people attended, including students and others interested in entering programs in Education, Early Childhood, Sign Language Interpreting and Family Services.

CAREER & TECHNICAL EDUCATION PROGRAMS

Providing a pathway from high school to postsecondary education to a career is the goal of the GCC Career & Technical Education (CTE) programs in Guam's public high schools. Nearly 2,400 students are enrolled in these programs, many of which provide students with internships at local businesses that turn into employment and career opportunities upon graduation and enrollment in GCC postsecondary programs. In Fall 2013, Father Duenas Memorial School became the first private high school to join GCC's Dual Enrollment Accelerated Learning (DEAL) program. DEAL allows eligible students to enroll in college courses concurrently with high school classes and to receive both high school and college credit simultaneously.



"Participating in a dual enrollment program provides an exceptional option to secondary schools wishing to offer challenging programs to their students and to students wishing to get a head start on college."

- Dr. Ray Somera
Vice President for Academic Affairs.

A SHINING MOMENT FOR THIS YEAR'S PROGRAMS

The Simon Sanchez ProStart team won the national ProStart Invitational in Baltimore, Maryland, in April.

Team captain MacDaniel Dimla and members Airen Magday, Angellica Sia and Leyann Lusung, led by ProStart instructor Vicky Schrage and mentor Chef Peter Duenas, bested 42 other teams from around the country to take first place in the prestigious high school culinary competition.

Continuing to prove that Guam teams can stand with the best, the Lodging Management Program team from Okkodo High School came in 2nd place in their national competition in Orlando, Florida.

More proof that these programs are valued in the community happened when Nikko Hotel Guam, impressed with the conduct of John F. Kennedy High School's CTE tourism program students who worked at Nikko's 10th anniversary gala, made a sizeable donation to the program.



HIGHLIGHTS FROM THE CTE PROGRAMS

PROVIDING A HEAD START ON COLLEGE



Lt. Governor Ray Tenorio enlisted the talents of students in the George Washington High School AutoCADD II class to help standardize the Guam seal in March. Students had to define the seal measurements, colors, font design, rendering and placement of all markings. The results are being written into law.

"We want the students to see a real-world application of the skills they are learning. It brings a sense of pride knowing that the lieutenant governor believes and fully supports the mission of the College."

- Gil Yanger, GCC Construction Trades Department Chairman.

GCC's Work Experience Program successfully placed 190 CTE students with 40 private sector businesses and four government agencies in summer 2013.

"The students learn how to become good employees, and the employers often gain these good employees, because they hire these students on a part-time basis after their participation in the work experience program. It's a valuable program for everyone involved."

- Anthony San Nicolas, Work Experience Program Coordinator.

Other real-world experiences for CTE students included the annual DECA competition for CTE Marketing students in which they had to pitch ideas to professionals from Guam businesses that volunteered to judge the competition.

Also, the GCC Office of Continuing Education & Workforce Development has been introducing CTE program students to the WorkKeys skills assessment so that they can graduate not only with a high school diploma, but also with a National Career Readiness Certificate (NCRC). This past year, Min Nacpil from Simon Sanchez High School and Jordan Elizaga from John F. Kennedy High School scored at the platinum level, which is reserved for professions such as mechanical engineering. Currently, 1,219 high school students are working on the KeyTrain portion of WorkKeys, preparing to earn their certificate.



PROGRAMS HELP STUDENTS TRANSITION



Over the past five years, GCC's federally funded College Access Challenge Grant Program has helped several thousand middle and high school students become familiar with the idea of going to college, with the process to apply for financial aid, and also helped them to become better prepared for college. CACGP does this through workshops at the College, events at the five public middle and high schools, and with help from community partners. This year, toward the goal of expanding its partner base in the community, CACGP hosted a resource fair at Micronesia Mall in February, and invited nearly 50 community partners to a forum at GCC to discuss how best to work together to reach out to more at-risk students.

Last summer, CACGP helped over 100 at-risk middle and high school students to prepare for college through its summer program. The program offers instruction in core subjects, plus career exploration workshops and field trips that introduce students to various careers.



CACGP and Guam's Department of Public Works also offered middle and high school students a National Summer Transportation Institute that allowed them to explore careers in the transportation industry. The students went on field trips to air, land, and sea transportation sites around the island and performed practical, hands-on activities using the math skills needed to succeed in the transportation industry.

PROJECT AIM

Another federally funded program, The TRiO/Project AIM program, offered a summer tutoring and career exploration program for incoming college freshmen who are first-generation college students, in order to help them make a smooth transition from high school to college. Project AIM also held several workshops throughout the year to help college freshmen succeed and continue their education.



FROM HIGH SCHOOL TO COLLEGE



For the past six years, the Citi Foundation has teamed up with GCC to offer up to 20 high school graduates or incoming juniors or seniors the opportunity to prepare for college and possibly earn college credit at GCC, by providing a \$30,000 Post Secondary Education Accessibility Initiative grant. Last summer, the grant provided selected seniors and/or graduates with a six-week course that included English and Math instruction, textbooks, tutors, financial aid counseling, college coping skills workshops, managing money workshops conducted by Citi employee volunteers, placement tests and career interest inventories. The program provides students with a strong introduction to post secondary education opportunities, numerous career choices, and greater awareness of the college registration and financial aid process.

An Area Health Education Centers (AHEC) grant offered 35 high school students interested in careers in the health field a two-week summer academy, during which they learned about careers in the medical and health fields, built math, science and English skills, and learned life skills designed to help them be successful students and professionals.



ADULT EDUCATION

GCC's Adult Education Office provides Adult Basic Education courses, Adult Secondary Education (high school) courses, and English as a Second Language courses to persons over 16 years of age that do not have a high school diploma. Last year, the office served 437 people. In March, the office hosted an Adult Education Conference, "Preparing for the Next Step," during which Superior Court of Guam Judge Arthur Barcinas spoke about the benefits of earning an adult high school diploma or GED®, and how taking that first step can lead to much better opportunities. The conference highlighted the free resources available at GCC for student success, emphasized transferring into GCC's postsecondary programs, and offered free sessions on career interests, creating a resume, job interview skills, and job opportunities.



GCC is also Guam's official GED® Testing Center, in partnership with the American Council on Education and Pearson-VUE. The GED Testing Service® is moving to a computer-based format on January 1, 2014. In the past year, GCC has administered the paper and pencil GED® test to 225 people, with 127 of them having earned their GED®



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

One of the greatest impacts GCC has had in the community over the past year has been with regard to the over 150 people, from within 20 government agencies and nine private sector companies, that have taken the procurement training offered by the College. Procurement protests have held up projects and the delivery of goods and services to the people of Guam for years. GCC, with help from attorney John Thomas Brown and businessman Gerry Perez, developed a four-module procurement training curriculum designed to teach people who deal with procurement on all levels how to successfully complete this important process.

The Office of Continuing Education & Workforce Development also launched its Community Access Points (CAP) program at the Inarajan Mayor's Office in January 2013. This pilot program took five either unemployed or underemployed people and gave them access to the KeyTrain component of the WorkKeys skills assessment. In June, they took the WorkKeys test and earned their National Career Readiness Certificates. Three of them are now gainfully employed. The Sinajana CAP opened September 5 and has 23 people in its first cohort.



"It was well worth it. I feel more confident. After scoring gold, I feel I can go after and secure a higher paying job."

- **Jesse Taimanglo, Inarajan CAP participant hired at Island Tinting.**

In addition to dozens of other professional development courses offered at GCC, CEWD's Project HATSA partnership with the Department of Public Health & Social Services to help TANF recipients gain education and skills provided construction training and Certified Nurse Assistant training for nearly 40 people.



APPRENTICESHIP

The benefits of GCC's Apprenticeship training program are far-reaching. Not only do employees get their journey worker certificate training at no cost to the employee or the company, but the company gets an employee whose training and subsequent expertise allow for sustainable quality service in the long run.

GCC currently partners with 111 island businesses to provide on-the-job training and federally-funded courses for 492 apprentices working toward their journey worker certificates. The Apprenticeship program is administered by the U.S. Department of Labor, Office of Apprenticeship, in conjunction with GCC. A company must have its training regimen approved by US DOL, and then register with the Guam Registered Apprentice Program (GRAP) with the local Department of Labor. Employees that the company agrees to apprentice then take 144 hours of trade theory classroom instruction per year at GCC. Most apprenticeship programs run for two to four years. H-2 worker fees paid into the Guam DOL Manpower Development Fund pay for the apprentices' classes and books.

An added incentive for the employer is that the GRAP pays for half of the apprentice's salary while he/she is in the program, plus the apprentice's medical/dental insurance, and any protective gear required for the job. In addition, the company receives a tax credit under Guam law.

The Guam Power Authority has graduated 60 apprentices through the GCC program since joining in 2003.

"The Guam Community College's support of the GPA Apprenticeship Training Program is remarkable in its efforts to ensure that the apprentices' needs are met with regards to the availability of courses required of the academic portion of the apprenticeship program and in providing additional services to ensure the apprentices' student experience is whole."

- **Julie Quinata, GPA Personnel Services Administrator**





GCC faculty, staff and administrators are constantly undergoing professional development and training in order to better serve our students. Highlights of their efforts from the past year are:

A free Career & Technical Education conference on Nov. 9 for over 90 teachers and others interested in enhancing CTE programs, establishing seamless CTE systems, and using technology in a CTE classroom.

"Building and Sustaining an Effective Governing Board," a Pacific Postsecondary Education Council (PPEC) workshop for trustees from college and university boards in Micronesia on Dec. 6.

A CACGP-funded Distance Credentialed Counselor Training provided by the ReadyMinds Training Division for GCC and GDOE counselors in January 2013.

Dr. Ray Somera, VP for Academic Affairs, and Dr. Jay Sunga, Asst. Professor of Science, attended the STEM conference "Engaging Minds for 21st Century Learning and Innovation: STEM in an E-Blended World," in Indianapolis, Indiana in May.

Rose Loveridge, Practical Nursing faculty member, earned her Master of Science in Nursing from the University of Phoenix in May 2013.

GCC CTE Simon Sanchez High School Lodging Management Program instructor Eric Chong presented at the 2013 Guam Volunteer Conference in August on the challenges to implementing Public Law 30-53 - Service Learning in the public schools.

Dr. Mary Okada, GCC President, was awarded the Association of Government Accountants' Guam Chapter John Phillips Excellence in Government Accountability Award on August 28, 2013.

GCC's efforts to be sustainable with regard to both the environment and the programs it offers were featured in the autumn edition of Leadership, the Chair Academy's online journal for postsecondary leaders. <http://www.chairacademy.com/journals/19-2/journal19-2.html>

FACULTY SENATE

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Personnel Specialist III &
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Barbara Blas
GCC Senate Word
Processing Secretary II

ASSESSMENT

In September 2013, GCC published its General Education Impact Follow-Up Study, a 10-year review of Developmental Education courses, which revealed that limited progress has been made in getting students out of developmental courses (a national community college challenge).

The follow-up study addresses this issue in a more comprehensive manner, examining enrollment, grade distribution, completion rates and repeater patterns in order to develop methods of assisting students to pass these developmental courses and move into college level offerings. The report is one of many ways in which GCC assesses its programs and services in order to constantly improve them and to align them with the mission of the College.

AY 2012 - 2013 ASSESSMENT AWARD WINNERS

Best Administrative Unit Effort Award – Management Information Systems Office

Best Assessment Model Award – Health Services Center

Best Instructional Program Effort Award – Supervision & Management Program

Best Student Services Effort Award – Accommodative Services Office

Commitment to Assessment Award – Learning Resource Center

Most Improved Assessment Effort Award – Center for Student Involvement

COMMUNITY COLLEGE COMPLETION CHALLENGE

On December 20, 2012, President Okada and BOT Chairperson Deborah Belanger signed the Call to Action, a pledge to increase student completion rates by 50 percent over the next decade. Members of GCC's Phi Theta Kappa Honor Society are serving as the student arm of the Community College Completion Challenge, a national education initiative. GCC PTK Beta Beta Xi members garnered over 100 signatures of commitment from students at the Students Leading Students Conference on March 1. Pictured with the Call to Action poster are Dr. Somera; Pilar Pangelinan, Chapter Advisor; Floregine delaCruz, Beta Beta Xi President; and Carl Torres II, Chapter Advisor.



COMPLETED

GCC continued its facilities upgrades this year with the opening on November 6 of the fully renovated Foundation Building. The ribbon cutting honored several original donors who sponsored classrooms in the old building by rededicating new classrooms in their names: the family of the late Pedro D. Perez, the former First Savings & Loan (now BankPacific), First Hawaiian Bank, Hawaiian Rock, and the Hotel Nikko Guam. The \$5.8 M project, funded in part by U.S.D.A., is slated to be the second LEED-certified building on campus.



Designed by TRMA, it houses classrooms, an expanded GCC Bookstore, and a café on the first floor, and the Adult Education Office on the second floor.



UNDER CONSTRUCTION

GCC broke ground in July for the renovation of Building 200, one of the original “Butler” buildings constructed on campus in the mid 1960s. The \$4.8 M project is funded in part by a \$1.95 M hardening project grant from FEMA. The remainder of the funding is being provided by the GCC Board of Trustees Capital Projects fund. The new facility, slated to be the third LEED building on campus, will be a two-story, 22,600 square foot concrete structure containing 10 classrooms/labs, a study room and an exercise room.

IN DESIGN

In July 2013, GCC was awarded a \$277,750 grant from the U.S. Department of Interior Office of Insular Affairs’ Technical Assistance Program for the architecture and engineering design for the renovation/expansion of the adjacent Building 100. Also in the planning stage is the addition of a Forensic DNA Lab and classroom to the GPD Crime Lab, to augment the forensic concentrations of the GCC Criminal Justice program.

NAMING OPPORTUNITIES

Guam Community College is successfully preparing residents from Guam and the region to be productive, educated members of Guam’s workforce due in part to the generosity of our benefactors. They play an important role at GCC, because their contributions help several thousand people to become economically stronger each year. Without them, we would not be able to do what we do.

Thank you to the Bank of Guam for the naming of the Anthony A. Leon Guerrero Allied Health Center.

Thank you to Lourdes Leon Guerrero and to the Okada family for the naming of the Lou Leon Guerrero Lecture Hall and the Shigeru and Dorothy T. Okada Lecture Hall in the AALG Allied Health Center.

Thank you to the following, for the naming of classrooms in the newly renovated Foundation Building:

The Bello family, for the naming of the Jose and Dolores B. Bello classroom;

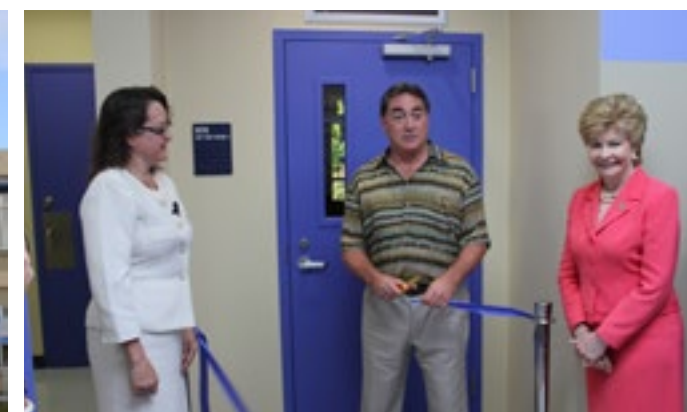
The Perez Family, for the naming of the Pedro D. Perez classroom;

Phil Flores, for the naming of the Bank Pacific classroom;

First Hawaiian Bank, for the naming of the First Hawaiian Bank classroom;

Hawaiian Rock Products, for the naming of the Hawaiian Rock classroom; and

Nikko Hotel Guam, for the naming of the Nikko Hotel Guam classroom.



DANGKOLU NA SI YU'OS MA'ASE'



Visionary Circle of Friends

Bank of Guam
TakeCare Insurance
Hawaiian Rock Products

Circle of Partners

Bello Family
Lt. Gov. Frank F. Blas & Family
First Hawaiian Bank/John K. Lee
Lourdes Leon Guerrero

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SCHOLARSHIPS OPPORTUNITIES

Dangkulo na si yu'os ma'ase to the following for their generous donation of scholarships that provided students at Guam Community College with the opportunity to continue their postsecondary education in Academic Year 2012-2013:

First Hawaiian Bank and *Guam Business Magazine* Businesswoman of the Year Scholarships;

Spero Scholarship Fund;

The Guam Community College Foundation;

First Hawaiian Bank John K. Lee Jr. Scholarship;

Iloilo Association of Guam Scholarship; and

Western Visayas College of Science and Technology Alumni Association of Guam Scholarship.



GCC FOUNDATION EVENTS

The Guam Community College Foundation hosted several events last year to raise money for student scholarships, including the annual Par Excellence Golf Tournament on October 6 at the Onward Talofofu Golf Club. Mike Castro and Jake Barnes won the tournament with a gross score of 64 and a 68.8 net, beating two-time defending tournament champions Lina Rojas and her nephew Redge Camacho, who shot a gross and net score of 70.

The GCC President's Parade of Shoes took place at Riverside in Hagatna on February 8, bringing out ladies (and men!) in their Sinful Stilettos, Playful Pumps, Bombshell Booties, Scintillating Sandals, and otherwise Funky Footwear, all in the name of scholarships for GCC students!



Mr. Eduardo Ilao, president and CEO of Johndel International Inc, was presented with GCC's 2013 Distinguished Alumni Award in May 2013. Ilao graduated from GCC's former Vocational and Technical High School in 1980 with emphasis in Technical Electronics.

"I am very honored by this award. GCC plays a crucial role in educating people with the skills they need to be competitive in Guam's workforce. I am proud to be an alumni, and proud to continue my support for the mission of the College."

- **Eduardo Ilao**



2013 GCC Distinguished Alumni Award winner Ed Ilao and his wife, Gen Ilao.

For the past several years, Guam Community College has met the challenge of the government of Guam's financial crisis by securing federal and local grant funding to pursue Capital Improvement Projects and obtain equipment for its programs. Since 2009, GCC has garnered over \$22 million in both federal and local support for upgrades, equipment and construction projects. Grants and funding secured for Fiscal Year 2012-2013 include:

GEPA

A \$25,000 grant from the Guam Environmental Protection Agency to help with cleanup and mitigation efforts at the GCC firing range. GCC had received a \$5,000 grant from the NRA in September 2012 to fund an environmental assessment of the cost of lead reclamation and mitigation of the range. When Dr. Okada discussed the cleanup with GEPA administrator Eric Palacios, GEPA provided \$25,000 for the effort. Since then, an assessment has been completed and the college will begin discussions on the timeline for implementation.

CTE GRANT

A Perkins CTE grant purchased a state-of-the-art Doron truck driving simulator for the GCC Automotive Department. Acquisition of the simulator allowed GCC to upgrade two valuable courses, TR210 (Truck Driving), and CT158 (Heavy Equipment Operator).

A U.S. Department of Transportation \$20,124 grant provided a National Summer Transportation Institute Program to introduce at-risk middle and high school students to careers in the transportation industry.



A \$50,000 grant from TakeCare Insurance Company allowed GCC to offer a Medical Coding & Billing course to train up to 40 people for impending new HIPPA requirements that cover medical coding and billing.

The Area Health Education Center (AHEC) Cooperative Agreements award of \$245,035 for palliative care, mental health worker, electronic medical records, and pharmacy technician curriculum development and training.

A \$277,750 grant from the U.S. Department of Interior Office of Insular Affairs' Technical Assistance Program awarded in July 2013 is funding the architecture and engineering design for the renovation/expansion of Building 100.



FINANCIAL UPDATE



Guam Community College is the only government of Guam agency to be designated "low-risk," according to the Office of the Public Auditor. In March 2013, for the 12th consecutive year, independent auditors Deloitte & Touche, LLP gave GCC a clean bill of financial health, issuing an unqualified "clean" opinion on its FY 2012 financial statements and its compliance and internal controls.

"Being designated as a 'low risk auditee' provides proof that GCC maintains fiscal responsibility and transparency in the use of local and federal resources. We have an outstanding group of employees who contribute on a daily basis to ensuring we uphold our high standards and maintain our low risk status."

- **Carmen Kwek Santos, CPA, GCC Vice President of Finance & Administration.**



CITIZEN CENTRIC REPORT

GCC provides its students in Accounting 212 with a learning opportunity as they propose different versions of the legally required Citizen Centric Report during their spring semester. The report is due to the Guam Legislature in April, so students work with the GCC Business Office and the Office of Communications & Promotions to prepare the report. In Fiscal Year 2011, their efforts garnered the College third place in the annual CCR report contest sponsored by the Association of Government Accountants, Guam Chapter.

FISCAL YEAR 2012 FINANCIAL HIGHLIGHTS



March 7, 2013

The Guam Community College (GCC) closed Fiscal Year (FY) 2012 with a \$2.3 million (M) increase in net assets, which is a significant decrease of 73% or \$6.2M from its FY 2011's \$8.6M increase in net assets. This was mainly due to decreases in American Recovery and Reinvestment Act (ARRA) grants and other federal grants, and increases in operating expenses, notably in Scholarships and Fellowships and Institutional Support.

Independent auditors Deloitte & Touche, LLP gave GCC an unqualified "clean" opinion on its FY 2012 financial statements and its compliance and internal controls. There was no material weakness or significant deficiency identified. GCC also continued to maintain low-risk status for the 12th consecutive fiscal year, and is again commended for maintaining this status. GCC is the only Government of Guam (GovGuam) agency to hold the low-risk status.

Decrease in Revenues

Revenues were \$39M in FY 2012, a decrease of \$1.8M or 4% from the \$40.8M in FY 2011. This was mainly due to the \$3.7M or 54% decrease in Contributions from U.S. Government, which went from \$6.8M in FY 2011 to \$3.2M in FY 2012 arising from the completion of ARRA grants. There was also a \$1.1M or 7% decrease in GovGuam appropriations, which went from \$15.7M in FY 2011 to \$14.6M. While capital contributions and GovGuam appropriations decreased, Federal grants and contracts increased by \$3.6M or 28%, going from \$13M to \$16.6M. Net Student Tuition and Fees also decreased by 5% or \$109 thousand (K), going from \$2.3M to \$2.2M, which was due to increases in the number of students and classes during the academic year 2011-2012 and increase in the amount of Pell Grants awarded to students. The last tuition increase was in Fall 2011, when it was raised from \$110 to \$130 per credit hour. Net Student Tuition and fees make up only 6% of total revenues. Federal grants and contracts make up 43%, and GovGuam appropriations make up 37% of total revenues for GCC.

Increase in Expenses

The increase in revenues was not enough to offset the increase in expenses, which increased by \$4.5M or 14% from \$32.2M in FY 2011 to \$36.7M in FY 2012. This increase was mainly attributed to the \$2.3M or 38% increase in Scholarships and Fellowships, which went from \$6.1M in FY 2011 to \$8.4M in FY 2012 and increases in Institutional support. Institutional Support increased by \$1.1M or 33%, going from \$3.4M in FY 2011 to \$4.5M in FY 2012. Instruction also increased by \$675K or 7%, going from \$10.3M to \$10.9M.

Manpower Development Fund

Due to the delay in the construction industry and the military buildup, the actual collections from the Manpower Development Fund (MDF) were 41% or \$695K less than appropriations. The MDF is used to support the apprenticeship programs which served 386 and 377 apprentices over 80 and 57 employers in Fall 2012 and 2011, respectively.

Merit Bonus

In 1991, Public Law 21-59 was enacted to establish a bonus system for GovGuam employees, autonomous and semi-autonomous agencies, public corporations, and other public instrumentalities of GovGuam who earn a superior performance grade. The bonus is calculated at 3.5% of the employee's base salary beginning in 1991. GCC has not assessed the impact of the requirements of the law as of September 30, 2012. Therefore, no liability which may ultimately arise from this matter has been recorded.

FISCAL YEAR 2012 FINANCIAL HIGHLIGHTS

GCC Foundation

The GCC Foundation is a legally separate, private corporation that meets the criteria for reporting as a component unit of the College. The foundation, audited by Deloitte and Touche, LLP, recorded an increase in net assets of \$1M, up 222% from the prior year's \$823K loss. Total investments were \$7.6M compared to \$6.7M, an increase of \$1M, which is mainly from net investment gain. The average return on investments for 2012 is 16% and cumulative total of return on investments was \$1.1M.

Capital Projects

GCC's capital assets totaled \$32.7M as of September 30, 2012. Increases in capital assets were due to the completion of the Student Center with costs totaling \$4.4M and ARRA projects during FY 2012. Costs incurred for the construction of the GCC Foundation Building, architecture and engineering expenses for Building 200, and the DNA Toxicology facility and classrooms were included in Construction In Progress. In July 2012, GCC received approval for the \$3.5M Community Facilities Direct loan to renovate and harden the GCC Foundation Building, which was completed in October 2012.

Report on Compliance

Independent auditors rendered an unqualified "clean" opinion on the report on compliance and internal control, with no material weakness or significant deficiency identified. The auditors issued one management letter comment recommending that GCC timely update its personnel action forms to reflect the correct pay rates.

For more details, refer to the Management Discussion and Analysis in the audit report at www.guamopa.org and www.guamcc.edu.

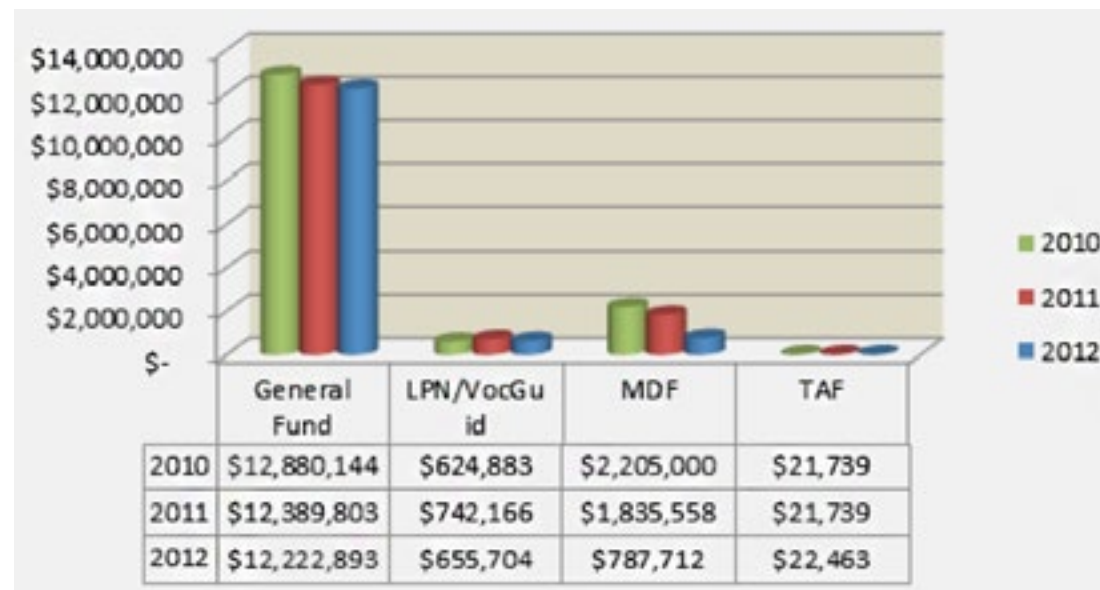
MANAGEMENT'S DISCUSSION & ANALYSIS

FISCAL YEAR 2012 OVERVIEW

FY 2012 turned out to be a banner year for the College as it received its Accreditation results. It was also a tough year financially for the College. In December 2011, the College submitted its 2012 Institutional Self Evaluation Report (ISER) for Reaffirmation of Accreditation. In March 2012, an Accreditation team of 12 selected by the Accrediting Commission for Community and Junior Colleges (ACCJC) visited the College for the review. In June 2012, College received a status of Reaffirmation of Accreditation. This ensures that the education and credentials that students receive at the College are recognized by employers, businesses, and the community.

Continuing challenges with the Government of Guam financial issues combined with the delay in the military buildup caused financial woes throughout the Government of Guam. At the beginning of FY12, the GovGuam Bureau of Budget and Management Research (BBMR) imposed a 15% reserve on all appropriation funds for all government agencies. For GCC this amounted to a \$2,357,577 reserve. Subsequently, BBMR released 8% of General Fund appropriations totaling \$970,348. Additionally, there were unexpected allotment shortages made to the Manpower Development Fund (MDF) that directly correlates to the number of H-2 workers on Guam. Due to the decline in the construction industry and the delay of the military buildup, the actual collections from the Manpower Development Funds were 41% or \$695,000 less than appropriations. In total, GCC saw an overall decrease of 2% from General Fund and 60% from MDF appropriations.

APPROPRIATIONS RECEIVED



These challenges are the result of economic issues facing Guam including the many years of extended government overspending, rising utility costs, rising costs of imported goods and products, unpaid tax returns, overdue vendor liabilities, and unfunded local and federal mandates. This has resulted in stagnant and decreasing local appropriations although the College experienced increased student enrollment. Also, GovGuam has issued a \$198 million bond to repay prior year taxpayer refunds, retiree cola payments, and retirement liabilities.

The College was able to maintain its fiscal accountability and manage increased student enrollment, through the management of its available resources. At the June 13, 2012 Board of Trustees meeting, through a recommendation made by the College Governing Council, the board voted to freeze faculty and administrator increments for AY 12-13. Additionally, the College implemented fiscal conservation measures through the reduction of contractual operating costs in maintenance, grass cutting, telephone, and insurance costs. Power conservation measures were implemented with standardized temperature settings and installation of PV parking lights and in newly constructed buildings.

Although there were federal discussions to reduce the amount of Pell funding, Pell remained stable for 2012 at the maximum full time award of \$5,550 per student per academic year. Prior increases are the result of the American Recovery & Reinvestment Act (ARRA) and have greatly assisted students who are struggling to go back to school. Pell grants make up approximately 70% or \$5,060,154 of students tuition and fee payments. This is a 5% increase from 2011 where 65% or \$4,110,416 of student's tuition and fees were paid with Pell grants.

The College continues to seek and apply for additional funding resources through grants and loans. The College received additional funds during the year through various federal and local grants. The ability of the College to source and receive additional resources through federal and local grants greatly shows its fiscal responsiveness and management of different funding sources.

- GCC received a \$3,500,000 pre-approval USDA loan for the renovation and construction of the Foundation Building. The loan has a 40-year repayment term and is based on a competitive interest rate.
- GCC was a recipient of a DOI Technical Assistance grant of \$142,095 to support the classroom instruction and teaching without textbooks program. The funding allows for the implementation of Classroom Instruction that Works and Teaching Without Textbooks, which will enhance the instructional skills of Guam's teachers as well as provide them with digital resources.

- GCC was a recipient of a DOI Technical Assistance grant of \$45,000 for PAYU-TA, Incorporated, a Guam non-profit corporation. The funding allowed for the participation at the Council for Native Hawaiian Advancement conference.
- GCC was a recipient of DOI Technical Assistance WOMEN's Program grant of \$125,000. The grant will support the WOMEN of Micronesia project, which focuses on the promotion and encouragement of civil engagement by the women of Micronesia. Also, the project seeks to strengthen a Micronesia community of islands wherein economic, social, and environmental rights for men and women are fully respected, ensuring social protection, sustainable livelihoods, environmental security, and an equitable distribution of the region's natural and economic resources.
- The Citi Foundation awarded a \$30,000 grant to GCC. This allowed approximately 30 high school seniors to receive academic instruction in English, Reading and Math over the summer. Several of these students went on to enroll in the College's postsecondary programs.
- The College Access Challenge Grant was awarded for its third year amounting to \$1,500,000. The funds will be used to implement activities and services for students who may be at-risk of not enrolling or completing postsecondary education. The grant will improve access to, or participation in, postsecondary education and college retention.
- GCC was the recipient of \$100,000 from the TakeCare Foundation to support faculty professional development, equipment, medical supplies, and student scholarships.
- On November 30, 2011, the Governor signed an MOU between GCC and the Guam Energy Office for a \$500,000 sub-grant funded from the U.S. Department of Energy. The sub-grant will be used to retrofit the Student Center and the Foundation Building with photovoltaic solar panels. The funding is from ARRA Energy Efficiency and Conservation Block Grant.

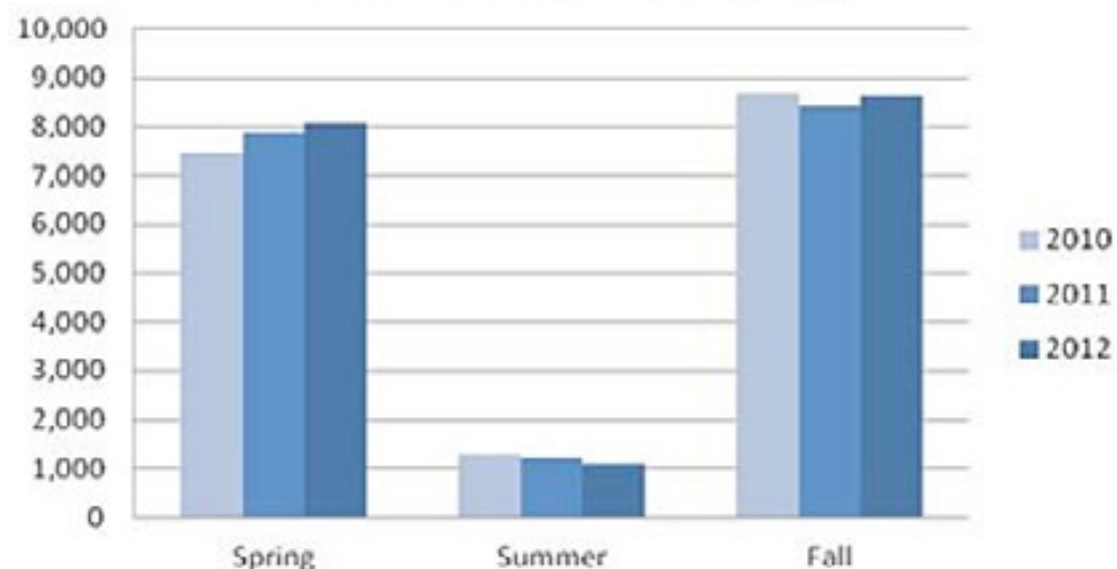
The College operated with 239 full time personnel positions. This does not include adjunct faculty members hired to teach additional postsecondary courses. The College's Government of Guam local appropriation funds are used to provide personnel costs at the College campus and at the five secondary high schools and the post-secondary programs. The College continues to receive funding for the Licensed Practical Nursing (LPN) and Vocational Guidance programs. The LPN program addresses the islands' continued need to develop and train students for the Allied Health fields. The additional funding also places Vocational Counselors in each of the five public high schools to provide information to students about the career and technical opportunities available to them from the College. Also, the College receives funds from the Manpower Development Fund to support the apprenticeship programs which served 386 and 377 apprentices over 80 and 57 employers in Fall 2012 and 2011, respectively.

In September 30, 2011, the Legislature passed Public Law 31-99, which provided GCC authorization to enter into a land lease with Guam Power Authority. The proposed lease was to lease part of the 314-acre property for GPA to setup a solar farm and which would allow the College to utilize toward developed curriculum related to alternative energy. However, on November 21, 2011, the Governor signed Public Law 31-134 transferring 314 acres of land located in Mangilao, on the back road to Anderson, to the Guam Ancestral Land Commission. The land was originally transferred from the United States of America through the U.S. Department of Education to GCC. The intent of the I Liheslaturan Guahan is to return the properties to the original landowners and/or their heirs.

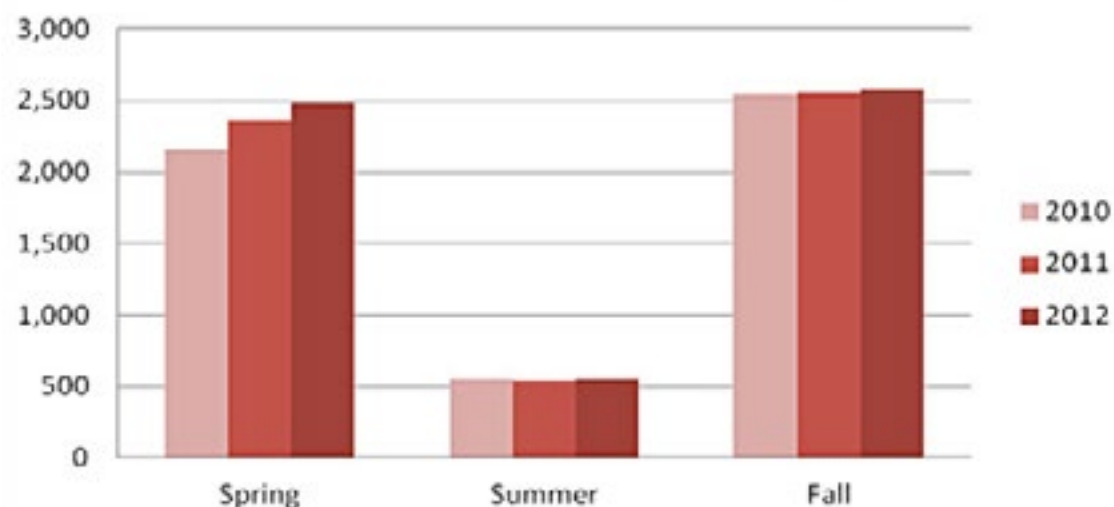
Tuition at GCC is currently at \$130 per credit hour. The last increase occurred in Fall 2011 from \$110 to \$130 per credit hour. There was no change in tuition per credit hour in FY12 and there is no request expected for FY13. Overall actual tuition revenues have increased due to increases in the number of students and classes during the academic year 2011-2012. As authorized by the Board of Trustees, 50% of the proceeds from the revenue increases will be used to hire additional full time permanent faculty and 20% to hire staff and administrative positions. The BOT authorized 30% of the increase to be used for capital improvements to the campus and related operating expenses. Classroom improvements, technology lab upgrades and capital projects are funded through increases in tuition, technology and parking fees. Funds utilized in FY2012 for capital projects and technology fees were \$797,000 and \$764,000, respectively.

There were slight increases in the post secondary enrollment seats and headcounts for the Spring 2012 and Fall 2012 of 5% and 1% respectively, as compared to prior 2011 semesters. This is mainly attributable to competitive tuition rates, maintenance of maximum annual allowable Pell awards, and the decline in economic environment. Based on prior trends, declines in the global economy usually lead to increases in post-secondary enrollment, as people tend to go back to school to obtain degrees so that they can get higher paying jobs.

ENROLLMENT (SEAT COUNT)



ENROLLMENT (HEAD COUNT)



The College continues to provide career and technical education programs for students in five of the Guam high schools: GW, JFK, Southern, Simon Sanchez and Okkodo. The secondary high schools had a record enrollment of 2,368 from 2,268 students in SY12-11 and SY11-10, respectively. These programs included the Allied Health, Auto Body, Automotive Service, Construction, Electronics/Networking, Lodging Management, Marketing, Pro-Start, Education and Visual Communications.

OVERVIEW OF THE FINANCIAL STATEMENTS AND FINANCIAL ANALYSIS

Summary Statement of Net Assets

	2012	2011	2010
Assets:			
Other current assets	\$ 7,418	\$ 11,989	\$ 8,958
Accounts receivable – U.S.			
Government	4,916	4,322	2,295
Investments (noncurrent)	1,799	1,775	1,758
Capital assets, net	<u>32,709</u>	<u>27,267</u>	<u>18,880</u>
Total	\$ <u>46,842</u>	\$ <u>45,353</u>	\$ <u>31,891</u>
Liabilities:			
Current liabilities	\$ 5,903	\$ 6,706	\$ 4,016
Non-current liabilities	<u>3,448</u>	<u>3,489</u>	<u>1,297</u>
Total	<u>9,351</u>	<u>10,195</u>	<u>5,313</u>
Net assets:			
Invested in capital assets, net			
of related debt	29,649	22,084	17,799
Restricted	1,887	1,833	1,793
Unrestricted	5,955	11,241	6,986
Total liabilities and net assets	\$ <u>46,842</u>	\$ <u>45,353</u>	\$ <u>31,891</u>

The overall financial situation at the College remained stable as compared with prior year, mainly due to the fiscal conservation methods that were adopted by the College. Accounts receivable amounts decreased due to the timely collection of GovGuam appropriations by the end of the fiscal year and the write-off of old outstanding receivables from the previous financial system. Additionally, the College implemented the system of dropping students for non-payment in Fall 2012. This has helped increase collections from student receivables. There was a slight increase in investment balances as the markets were somewhat favorable as compared to 2011. Increases in capital assets were due to the construction of the Student Center completed in November 2011 and the remaining capitalization of assets related to the full utilization of ARRA funds. Additionally, increases in construction in progress were due to the renovation and hardening of the Foundation Building with completion date in October 2012. The decrease in current liabilities is mainly due to reduction in the construction contract liability for the Student Center completed in FY2012.

Due to the constraints of College and University accounting, approximately \$2,374,453 in encumbrances incurred in fiscal year 2012 have yet to be reflected as expenditures in the accompanying financial presentation, but will be liquidated with 2012 net assets. The decrease in encumbrances is due to the completion of construction of the Student Center and ARRA projects by December 2011 and a majority of the construction costs related to the Foundation Building completed by September-October 2012.

Summary Statement of Revenues, Expenses, and Changes in Net Assets

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Operating revenues	\$ 21,307	\$ 18,283	\$ 15,967
Operating expenses	<u>36,602</u>	<u>32,195</u>	<u>29,762</u>
Operating loss	(15,295)	(13,912)	(13,795)
Non operating revenues	14,456	15,653	15,900
Capital contributions	<u>3,172</u>	<u>6,839</u>	<u>2,299</u>
Change in net assets	2,333	8,580	4,404
Net assets at beginning of year	35,158	26,578	22,174
Net assets at end of year	\$ <u>37,491</u>	\$ <u>35,158</u>	\$ <u>26,578</u>

Statement of Cash Flows

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Cash provided by (used in):			
Operating activities	\$ (11,366)	\$ (9,118)	\$ (11,087)
Noncapital financing activities	18,533	13,289	14,035
Capital and related financing activities	(4,630)	(3,902)	(2,650)
Investing activities	<u>(24)</u>	<u>(17)</u>	<u>(121)</u>
Net change in cash and cash equivalents	2,513	252	177
Cash and cash equivalents at beginning of year	<u>1,445</u>	<u>1,193</u>	<u>1,016</u>
Cash and cash equivalents at end of year	\$ <u>3,958</u>	\$ <u>1,445</u>	\$ <u>1,193</u>

At the end of FY 2012 and 2011, respectively, the College recognized a 4% and 19% increase in student tuition and fees due to the continued increased student enrollment and the Fall 2011 tuition rate adjustment. Federal revenue decreases were attributed to completion of the ARRA related projects in the first quarter of FY 2012. There is a decrease of \$6.2 million in the change in net assets from the prior year due to the one-time ARRA \$6 million funds in 2011 and the decrease in GovGuam appropriations. The net assets of the College show an increase of approximately \$2 million for the current year. The \$2 million increase directly coincides with the increases in capital assets from completed construction projects. The local appropriation for Manpower Development decreased significantly and the General fund appropriation remained constant. In fiscal year 2012, the College received approximately 95% of its local appropriations from the Government of Guam with the remaining balance subsequently received in FY13.

Pell grant expenditures increased by 40% or \$2,327,147. Total expenditure increases correlate to the increase in student registrations and other related special projects total courses. Increases were the result of increased personnel costs due to increased student enrollment. The actual full-time employee count decreased by 2 employees, from 241 to 239, with an increased cost of \$178,938, due to increased benefit costs. During the first four months of the fiscal year, the College received on average none of its local appropriations. By June 30, 2012, the College had received 62% of its local appropriations. This required the operational reduction of contractual services and strict management and control over its resources in order to deal with the cash shortages. The College remains committed to displaying fiscal responsibility in the management of its funds by operating within the levels of authorization. Overall expenditures increased due to increased federal funds, increased enrollment that required adjunct hiring, equipment, and supply costs.

Capital Assets and Debt Administration

GCC's capital assets of \$32,709,195 as of September 30, 2012, included land, buildings and equipment. Increases in capital assets were due to the completion of the Student Center with costs totaling \$4.4M and ARRA projects during FY12. Costs incurred for the construction of the Foundation Building, A/E for Building 200, and the DNA Toxicology facility and classrooms were included in Construction In Progress. The Foundation Building construction was substantially completed in late October 2012. In July 2012, the College received approval for its application for the \$3,500,000 Community Facilities Direct loan for the renovation and hardening of the Foundation Building. The College remained current in the repayment of the Water Tank and the Learning Resource construction loan from USDA and made principal and interest payments of \$131,216 and \$33,205, respectively, during fiscal year 2012. Please refer to notes 3 and 9 to the accompanying financial statements for additional information regarding GCC's capital assets and long-term debt.

Management's Discussion and Analysis for the years ended September 30, 2011 and 2010, is set forth in the College's report on the audit of the financial statements, which is dated February 27, 2012, and that Discussion and Analysis explains the major factors impacting the 2011 and 2010 financial statements and can be viewed at the Office of Public Accountability – Guam website at www.guamopa.org.

Economic Outlook for FY 2013

The College continues to closely track the economic situation of the Government of Guam (GovGuam), as it receives in total 58% of its operational funding locally and 90% of the local appropriation is used for personnel costs. The College's FY13 appropriation for all funds decreased by 6% or \$726,329. Additionally, the College has been notified by the Bureau of Budget and Management Resources that there is a 15% reserve that has been placed on all fund sources amounting to \$2,357,891. The Manpower Development Funds collections have decreased significantly. These decreases come at a time when there is speculation of whether or not the military buildup will happen and when. Appropriations to the College have remained flat and continue to be challenging to the College. Future appropriation levels remain unknown. The Government of Guam continues to be fiscally challenged and that has affected government cash flows and funding availability. The Guam economy is affected by a sluggish real estate market, rising costs, and continued uncertainties. Overspending, and unpaid liabilities continue to affect the government cash flow and funding availability. Although the College continues to seek additional funding from non-GovGuam sources, it still requires an increase in its base budget to grow and meet future island demands for education.

As of February 14, 2013, the College has received 33% of its FY13 appropriations from the General Fund appropriations. The College has not received any of the Manpower Development Fund Appropriations to date. In FY13, the General Fund appropriation is only used to fund salaries and benefits for full-time classified employees. There is no available funding for any of the College's operation costs from these appropriations. The reduction of appropriations coupled with the increase in employee benefits has required the College to make further cuts in contractual, supplies, and other costs.

The slow release of funds and the current reserves have caused a strain on the College's financial resources and affect the programs and future programs to students in both the secondary and post-secondary environment. Adjustments have been made to department budgets and limited spending constraints have been placed on the entire College. Funds are limited to essential instructional costs, contractual services, personnel costs, and utility costs.

The College takes its finances seriously and monitors its spending within the College's procurement process. The College's management team has weekly discussions of national and local economic conditions, and how such conditions will affect the Government of Guam's finances. Based on such discussions and projection of allotments to be received by the Department of Administration, adjustments to College department budgets will be made throughout the year. The College will continue to maintain fiscal accountability for the benefit of our students.

Guam Community College recognizes the job opportunities that will be created because of Guam's military expansion and growing community needs. The First Hawaiian Bank 2012-2013 Economic Forecast for Guam, Dr. Ruane, M., states the Guam economy is favorable and improving. The forecast indicated that tourism is rebounding. Also, although the military build-up will not be as large as originally anticipated, there are positive indications. The College is preparing for the on-going training needs for the immediate economic impact resulting from the island's increased military activity. Consequently, the valuable skills and higher incomes this military buildup brings to Guam provides opportunities for GCC to expand its programs and services, not only to its civilian community, but the direct and indirect associations that result from this base realignment project. GCC will partner with federal and local government entities as well as private sector businesses to ensure that Guam's workforce is able to take advantage of opportunities that are available through GCC's expansive information technology, allied health, construction & trades courses- which will include GCC's Construction Trades Boot Camp, Allied Health, Education, and other academic programs - offered at the College.

At the December 18, 2012 Foundation Board of Governors meeting, the Board approved the funding of up to \$350,000 for the architectural engineering and design of building 100 renovations.

The Building 200 renovation project bid was issued on January 17, 2013 and is expected to be awarded by mid-March 2013. This project is for the hardening and renovation of building 200 and the addition of a second floor. Building 200 will house the Early Childhood Education, Education, Computer Aided Design and Drafting, and Survey Technologies programs. The project will take 15-18 months to complete.

On January 31, 2013, the College paid off the U.S. Department of Agriculture water tank and booster pump equipment loan amounting to \$249,834 inclusive of interest.

At the February 4, 2013, the Board of Trustees approved the 2011-2015 Campus Master Plan. Included in this plan is the Institutional Strategic Master Plan, Facility Master Plan, the Enterprise Architecture, the Information Technology Strategic Plan, and the 5 year Resource Plan.

The College continues to collaborate with the U.S. Federal Government, the Government of Guam, Department of the Interior, and private sector businesses in Guam in identifying issues and developing solutions that relate to Guam's military buildup and the impact it will have on the Territory and the neighboring islands of Micronesia.

Other small capital improvement projects are planned for FY 2013, such as fire alarm system repair, A/C replacement, lighting retrofits, security system installation, restroom renovations, insulation of doors and windows, safety issues, and ADA compliance issues. These projects address the repair and maintenance requirements needed to ensure student accessibility and safety, along with the security needed for our College's assets.

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)
Unrestricted and Restricted Fund Supplemental Schedule
Balance Sheet
September 30, 2012
(With Comparative Balances as of September 30, 2011)**

	Unrestricted		Restricted		ARRA	Total	Capital Projects	Tobacco Settlement	Campus Housing	Investment in Plant	Agency Fund	Elimination	Grand Total	
	Appropriated Fund	Non-appropriated Fund	Federal Fund	Other Grants Fund									2012	2011
ASSETS														
Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,632	\$ -	\$ -	\$ 235,632
Investments	50,228	789,963	-	-	-	-	76,554	-	-	-	-	-	-	1,444,845
Due from Government of Guam	3,085,473	33,863,695	-	-	-	-	1,798,929	-	-	-	-	-	-	1,798,929
Due from other College funds	-	25,156	4,101,420	420,801	-	420,801	-	-	-	427,700	45,549	(37,983,218)	-	1,774,851
Accounts receivable - U.S. Government	-	3,371,795	-	624,931	164,775	4,891,126	140,000	-	-	-	-	-	-	5,654,121
Accounts receivable - tuition	-	228,964	-	-	-	-	-	-	-	-	-	-	-	4,321,597
Accounts receivable - others	-	(1,432,232)	(5,572)	-	-	(5,572)	-	-	-	-	-	-	-	3,371,795
Allowance for doubtful accounts	-	457,195	-	-	-	-	-	-	-	-	-	-	-	228,964
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,437,804)
Construction in progress	-	-	-	-	-	-	-	-	-	5,211,282	-	-	-	457,195
Land	-	-	-	-	-	-	-	-	-	1,903,000	-	-	-	5,129,233
Buildings	-	-	-	-	-	-	-	-	-	42,682,922	-	-	-	1,903,000
Equipment	-	-	-	-	-	-	-	-	-	8,656,431	-	-	-	42,682,922
Vehicles	-	-	-	-	-	-	-	-	-	202,456	-	-	-	36,931,473
Accumulated depreciation	-	-	-	-	-	-	-	-	-	(25,946,890)	-	-	-	8,656,431
	\$ 3,135,701	\$ 40,950,107	\$ 4,095,848	\$ 1,045,732	\$ 164,775	\$ 5,306,355	\$ -	\$ 2,015,483	\$ -	\$ 33,136,895	\$ 281,181	\$ (37,983,218)	\$ -	\$ 46,842,504
														\$ 45,353,287
LIABILITIES AND FUND BALANCE														
Accounts payable	\$ 93,294	\$ 2,868,028	\$ 7,179	\$ 7,014	\$ -	\$ 14,193	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,975,515
Loans payable	4,492,926	17,788,599	3,814,880	-	2,466,246	6,281,126	4,857,740	-	4,562,827	-	-	(37,983,218)	-	2,494,813
Due to other College funds	-	623,115	-	-	-	-	-	-	-	-	281,181	-	-	281,181
Due to depositor	-	1,997,753	-	-	-	-	-	-	-	-	-	-	-	623,115
Accrued liabilities	-	14,199,136	-	-	-	-	-	-	-	-	-	-	-	978,663
DCRS sick leave liability	-	-	273,789	1,038,718	(2,301,471)	(988,964)	(4,857,740)	2,015,483	(4,562,827)	33,136,895	-	-	-	978,663
Deferred revenue	(1,450,519)	-	-	-	-	-	-	-	-	-	-	-	-	1,997,753
Fund balance	3,135,701	40,950,107	4,095,848	1,045,732	164,775	5,306,355	-	2,015,483	-	33,136,895	281,181	(37,983,218)	-	46,842,504
														\$ 45,353,287

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)**

Statements of Cash Flows
Years Ended September 30, 2012 and 2011


	2012	2011
Cash flows from operating activities:		
Student tuition and fees	\$ 3,835,739	\$ 1,880,982
Federal grants and contracts	16,420,999	13,418,776
Government of Guam grants and contracts	403,351	607,188
Auxiliary enterprises	1,136,529	973,716
Other receipts/payments	1,917,268	1,607,659
Payments to employees	(17,006,041)	(16,538,780)
Payments to suppliers	(9,981,185)	(5,300,523)
Payments for scholarships and fellowships	(8,092,307)	(5,767,242)
Net cash used in operating activities	(11,365,647)	(9,118,224)
Cash flows from noncapital financing activities:		
Government of Guam appropriations	18,532,897	13,289,022
Cash flows from capital and related financing activities:		
Purchases of capital assets	(7,412,213)	(7,929,722)
Capital contributions received	2,783,506	4,394,341
Proceeds from long-term debt	131,216	-
Principal paid on long-term debt	(33,205)	(353,859)
Interest paid on long-term debt	(99,564)	(12,650)
Net cash used in capital and related financing activities	(4,630,260)	(3,901,890)
Cash flows from investing activities:		
Increase in investments	(24,078)	(17,198)
Net change in cash and cash equivalents	2,512,912	251,710
Cash and cash equivalents at beginning of year	1,444,845	1,193,135
Cash and cash equivalents at end of year	\$ 3,957,757	\$ 1,444,845
Reconciliation of operating loss to net cash used in operating activities:		
Operating loss	\$ (15,295,028)	\$ (13,911,712)
Adjustments to reconcile operating loss to net cash used in operating activities:		
Depreciation	1,967,458	1,659,864
Bad debts	938,028	192,466
Loss on disposal of fixed assets	3,060	1,635
On-behalf payments for retiree healthcare costs	601,729	664,518
Changes in assets and liabilities:		
Tuition receivable	1,576,525	(941,924)
Accounts receivable - U.S. Government	(206,545)	417,927
Other receivables	16,355	-
Inventories	(12,265)	(283,933)
Accounts payable and accrued liabilities	(1,185,814)	2,672,402
Accrued annual leave	17,799	(22,019)
DCRS sick leave liability	105,574	120,824
Deferred revenue	82,126	344,402
Deposits held on behalf of others	25,351	(32,674)
Net cash used in operating activities	\$ (11,365,647)	\$ (9,118,224)

Supplemental information of noncash activity:

In 2011, the College acquired property of \$2,118,784 through notes payable to U.S. Department of Agriculture.

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)
Unrestricted and Restricted Fund Supplemental Schedule
Statement of Changes in Fund Balances
Year Ended September 30, 2012
(With Comparative Balances for the year ended September 30, 2011)**

	Unrestricted		Restricted		Grand Total	
	2012	2011	2012	2011	2012	2011
Revenue:						
Tuition and fees	\$ 13,781,404	\$ 787,712	\$ 14,569,116	\$ 7,237,242	\$ 21,838,358	\$ 11,974,484
Government of Guam appropriations	-	-	-	1,409,309	1,409,309	1,409,309
Federal grants and contracts	-	-	-	403,351	403,351	403,351
Government of Guam grants and contracts/agency	-	-	-	-	-	-
Government of Guam grants and contracts	-	-	-	-	-	-
Government of Guam grants and contracts/agency	-	-	-	-	-	-
Government of Guam grants and contracts	-	-	-	-	-	-
Government of Guam grants and contracts/agency	-	-	-	-	-	-
Government of Guam grants and contracts	-	-	-	-	-	-
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Government of Guam grants and contracts/agency	-	-	-	-	-	-
Government of Guam grants and contracts	-	-	-	-	-	-
Government of Guam grants and contracts/agency	-	-	-	-	-	-



Guam Community College

Created by the Community College Act of 1977, Guam Community College offers associate degrees, certificates and industry certification in more than 50 fields of study. GCC offers an apprenticeship program in conjunction with over 100 island employers. The College also offers Adult Basic Education, an Adult High School Diploma Program, GED® testing and preparation, and English as a Second Language courses.

Guam Community College is located in the village of Mangilao.

www.guamcc.edu

Mailing Address

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Barrigada, Guam 96921

Accredited by the Accrediting Commission for Community & Junior Colleges, Western Association of Schools & Colleges

Degrees Offered

Associate of Science
Associate of Arts
Certificate
Diploma

Created by:

Ma. Luisa Joy Castro
GCC Visual Communications Student
Jayne Flores
GCC Asst. Director, Communications & Promotions
Guam Community College