



## Consortium Agreement between University of Guam (UOG) and Guam Community College (GCC) Policy & Procedures

# Financial Aid Office

### Purpose:

A Consortium Agreement is a written contract that enables students to pursue coursework at two institutions simultaneously. Under such an agreement, a student may receive financial aid based on total credit hours of enrollment at both institutions.

### Policy & Procedures:

The Consortium Agreement Form are for students that will be partaking in the Articulation Agreement between UOG and GCC. Students will be attending both UOG and GCC and taking classes that are under the "Course Articulation Matrix." The updated "Course Articulation Matrix" is found in the current Undergraduate Catalogs of UOG and GCC (Appendix B).

The Consortium Agreement Form must be completed every semester a student intends to receive financial aid under the Articulation Agreement.

The Consortium Agreement Form must be completed by the student and approved by the Host School - Financial Aid Office.

The student will then need to submit the approved Consortium Agreement Form and a copy of their registration to the Home School - Financial Aid Office. The student will also need to submit a copy of the approved Consortium Agreement Form to the Host School - Registrar's Office.

### Student Expectations:

1. To take courses that are transferable to their declared program of study.
2. To be declared/admitted in the program of study at their Home School.
3. To maintain satisfactory academic progress (SAP) as specified by their institution's policy.
4. To submit transcripts from the Host School to their Home School at the end of the semester.
5. To ensure they are **NOT** receiving financial aid at the Host School. *\*Federal Regulations only allow a student to receive federal student aid from one institution at a time.*
6. To notify the Home School's Financial Aid Office if he or she withdrawals from any classes taken under this agreement.
7. To ensure payment is made to the Host School.
8. To submit the completed form along with a copy of their registration from the Host School to the Home School's Financial Aid Office. In addition, a copy of the form will need to be submitted to the Host School's Registrar's Office.

## Contact Us!

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